



**BOARD OF PARK COMMISSIONERS MEETING AGENDA**

**Board Meeting - Thursday, October 17, 2019**

Trophy Room - Ronald Reagan Lodge-Voice of America MetroPark  
7850 VOA Park Drive, West Chester Township, OH 45069-2938

**Board of Park Commissioners**

Cynamon T. Trokhan, President  
Gregory T. Amend, Vice-President  
Daryl Nelson, Member

**Executive Director**

Jonathan R. Granville

**AGENDA**

- I. Call to Order –9:00 a.m.**
- II. Roll Call**
- III. Public Comment Regarding Agenda Items \***
- IV. Approval of Minutes - September 6, 2019, Regular Meeting**
- V. Consent Agenda \*\***
  - a. Financial Reports
    - (1) Cash Summary Report
    - (2) Cash and Expenditure Forecast
    - (3) Donations Report for September
    - (4) Summary of Transfers and Budget Modifications
    - (5) Revenue Summary and Commentary
    - (6) Expenditure Summary and Commentary
    - (7) VOA Cost Center Receipts and Disbursements Monthly Statement
  - b. Schedule of Payables
  - c. Employment Activity Report
  - d. Special Event Contracts and VOA Athletic Complex Licenses
    - (1) Special Event Contracts and/or Associated Sales or Commercial or Other Permits Pending Board Action – NONE
    - (2) Approved Special Event Contracts – Information Only
      - a. Envision Partnerships - Walk to Remember - September 10, 2019 (New)
      - b. Alzheimer's Association - Walk to End Alzheimer's - September 14, 2019 - VOA (Repeat)
      - c. Hamilton High School - Big Blue Invitational Cross Country - September 17, 2019 Forest Run (Repeat)
      - d. Safe Haven Farms - Walk on for Autism - September 21, 2019 - VOA (Repeat)
      - e. Gadangme Association of Greater Cincinnati - National Homowo Festival - September 21, 2019 - VOA (New)
      - f. PKD Foundation - Cincy/Dayton Walk for PKD - Sunday, September 22, 2019 - VOA (Repeat)

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\* **NOTE TO VISITORS REGARDING MEETING PARTICIPATION:** The MetroParks welcomes your interest in the park system. If you wish to address the Board during the meeting, please complete the registration form so indicating. Please keep your comments to the point and in a length not to exceed 3 minutes. Please also avoid repeating comments already made by others so that all may have a chance to address the Board during the time available for public comment.

\*\* Consent Agenda Section: Matters listed under Consent Agenda are considered routine and will be enacted collectively by one motion and one vote of consent. There need be no separate discussion of these items. If separation is desired, an item will be removed from the Consent Agenda by the presiding officer and considered individually.

The mission of the MetroParks of Butler County is to provide an exceptional park system that maximizes the community's quality of life through conservation, education and recreation.

- g. Rett Syndrome Foundation - Cincinnati Strollathon - Saturday, September 29, 2019 - VOA (Repeat)
- h. American Cancer Society - Lights of Hope Walk - Saturday, September 29, 2019, VOA (New)
- (3) Approved VOA Athletic Complex License Contracts – Information Only
  - a. Lakota FC - Lakota FC Classic - Saturday, September, 14 - Sunday, September 15, 2019 - VOA (New)
  - b. TFA - TFA Fall Ball Classic - Saturday, September 28 - Sunday, September 29, 2019 and Saturday, October 5 - Sunday, October 6, 2019 - VOA (Repeat)
- e. Closure Notices:
  - (1) Night Heron Trail at Gilmore MetroPark
- f. Re-Opening/Rescindment Notices:
  - (1) Pumpkin Vine Trail of Rentschler Forest MetroPark
- g. Ratify First Amendment to Purchase and Sale Agreement for Carl Hesselbrock Preserve Acquisition - Extension of Time to Close
- h. Ratify Updated Supervisor of Financial Services Job Description

**VI. Old Business**

- a. Monthly Public Safety Activity Summary Report
- b. Monthly Community and Enterprise Initiatives Summary Report
- c. Monthly Operational Services with Status Chart, Park Connections and Visitor Services Summary Reports
- d. Monthly Workplace Talent Management Summary Report
- e. Rentschler and VOA Practice Field Irrigation Improvement Costs (Fields outside of Athletic Complex)
- f. Other – Miscellaneous from Board or Administration

**VII. New Business**

- a. Financial Review - 3rd Quarter of 2019
- b. MOU with Miami University for Student Service Learning Projects
- c. Real Estate Sale Agreement for Green Heron Preserve - Donation of ODOT Wetlands Mitigation Site
- d. Phone System Lease and Service Contract
- e. Easement Agreement with Telco Four - Gilmore MetroPark Miami to Miami Project
- f. Revision of Animal Acquisition, Disposition, Loan and Visitation Policy
- g. Community Development Block Grant - Resolutions in Support of Project Applications - Elk Creek and Rentschler Forest MetroParks
- h. Other – Miscellaneous from Board or Administration

**VIII. Executive Session**

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment and Compensation
- c. Pending Litigation

**IX. Miscellaneous Relative to Executive Session**

**X. Adjournment**

Unless rescheduled or relocated, the next regular business meeting of the Board of Park Commissioners is scheduled for November 21, 2019, at the Welcome Center, Forest Run MetroPark, 1976 Timberman Road, Hamilton, Ohio 45013