



BOARD OF PARK COMMISSIONERS MEETING AGENDA

Board Meeting – Thursday, April 15, 2021

Ronald Reagan Lodge, Lakeview Room-Voice of America MetroPark

7850 VOA Park Drive, West Chester Township, Ohio 45069-2938

Board of Park Commissioners

Daryl Nelson, President
Cynamon T. Trokhan, Vice-President
Gregory T. Amend, Member

Executive Director

Jonathan R. Granville
Deputy Director
D. Chadwick Smith

AGENDA

- I. **Call to Order –8:30 a.m.**
- II. **Roll Call**
- III. **Public Comment Regarding Agenda Items ***
- IV. **Approval of Minutes – February 26, 2021, Regular Meeting; Revised January 29, 2021 Regular Meeting**
- V. **Consent Agenda ****
 - a. Financial Reports
 - (1) Cash Summary Report
 - (2) Cash and Expenditure Forecast
 - (3) Donations Reports (February & March 2021)
 - (4) Summary of Transfers and Budget Modifications (February & March 2021)
 - (5) Revenue and Summary Commentary
 - (6) Expenditure Summary and Commentary
 - (7) VOA Cost Center Receipts and Disbursements
 - (8) Stander Legacy Fund Report
 - b. Schedule of Payables (February & March 2021)
 - c. Employment Activity Reports (February & March 2021)
 - d. Special Event Contracts and Athletic Field Use Licenses (February & March 2021)
 - e. Revised Apiculture Agreement for 2021-Forest Run

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* **NOTE TO VISITORS REGARDING MEETING PARTICIPATION:** The MetroParks welcomes your interest in the park system. If you wish to address the Board in person at the physical location of the meeting, please complete the registration form available at the meeting location so indicating. Comments may not exceed 3 minutes in length. Comments will be limited to one comment period per person per meeting. In order to conduct other business, the Presiding Officer of the Board may establish a maximum period of time for public comments. The Board invites you to email comments regarding the meeting to the Board at Commissioner@YourMetroParks.net at any time. **Masks are required to be worn at the Board meeting, and 6ft. social distancing guidelines will also be followed.** See the MetroParks website at www.YourMetroParks.net for general information about programs and facilities.

** Consent Agenda Section: Matters listed under Consent Agenda are considered routine and will be enacted collectively by one motion and one vote of consent. There need be no separate discussion of these items. If separation is desired by any Member of the Board, an item may be removed from the Consent Agenda by the presiding officer and considered individually.

The mission of the MetroParks of Butler County is to provide an exceptional park system that maximizes the community's quality of life through conservation, education and recreation.

- f. Ratify Contract Amendment #02 Re: Gilmore M2M Engineering Agreement
- g. Ratify Change Order #04 Re: VOA North Fields Project Construction Agreement
- h. Special Permit-Solicitation of Donations in/at MetroParks Facilities by Friends of MetroParks of Butler County
- i. Special Permit-Solicitation of Donations in/at a MetroParks Facility by Arrow Adventure

VI. Old Business

- a. Monthly Public Safety Activity Summary Report (February & March 2021)
- b. Monthly Community and Enterprise Initiatives Summary Report (February & March 2021)
- c. Monthly Operational Services, Park Connections and Visitor Services Summary Report (February & March 2021)
- d. Monthly Workplace Talent Management Summary Report (February & March 2021)
- e. Bi-Monthly Capital Projects Update
- f. Use of VOA and Rentschler Forest MetroParks-Revised M.O.U. with Great Miami Rowing Center
- g. Revised Authorization to Purchase and/or Contract for Selected Items in 2021-Re-allocate Funding for “Gator” and “Skidsteer”
- h. Other-Miscellaneous from Board or Administration

VII. New Business

- a. 2020 Schedule of Gifts, Grants and Donations
- b. Fund to Fund Transfer Resolution for Semi-Annual Bond Payment
- c. Additional Appropriation for Public Records Request Costs, etc.
- d. Ratify Food and Beverage Concessionaire Selection for UC Health-West Chester Hospital Fieldhouse at VOA Athletic Complex- Award and Contract
- e. Resolution-Participation in the ODOT Road Work Grant Program-State FY 2022-2023
- f. Ratify 2021 Park Area Mowing Contracts 1-5 (All Areas except VOA)
- g. Award 2021 Park Area Mowing Contracts 6 & 7 (VOA Areas)
- h. Revised VOA Fishing Fees and Policies (Stocked Lake only)
- i. Possible use of Federal COVID-19 Relief Funding
- j. Financial Review- 1st Quarter of 2021
- k. Resolution Reauthorizing Participation in the ODOT Cooperative Purchasing Program
- l. Other-Miscellaneous from Board or Administration

VIII. Executive Session

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment and Compensation
- c. Pending Litigation

IX. Miscellaneous Relative to Executive Session

X. Adjournment

Unless rescheduled, relocated, and/or announced the next regular business meeting of the Board of Park Commissioners is scheduled for Thursday, May 20, 2021 at 8:30 a.m.
