



## BOARD OF PARK COMMISSIONERS MEETING AGENDA

Board Meeting – Thursday, August 19, 2021

**Ronald Reagan Lodge, Lakeview Room-Voice of America MetroPark**  
7850 VOA Park Drive, West Chester Township, Ohio 45069-2938

### Board of Park Commissioners

Daryl Nelson, President  
Cynamon T. Trokhan, Vice-President  
Gregory T. Amend, Member

### Executive Director

Jonathan R. Granville  
Deputy Director  
D. Chadwick Smith

### AGENDA

- I. **Call to Order –8:30 a.m.**
- II. **Roll Call**
- III. **Public Comment Regarding Agenda Items \***
- IV. **Approval of Minutes – July 15, 2021 Regular Meeting**
- V. **Consent Agenda \*\***
  - a. Financial Reports – Ratify, Acknowledge, Modify and/or Approve as noted
    - (1) Donations Report
    - (2) Summary of Transfer and Budget Modification
  - b. Schedule of Payables – Ratify and/or Approve
  - c. Employment Activity Reports
  - d. Notice of Special Event Contracts and Athletic Field Use Licenses
  - e. Notice of Temporary Closure Order for Gilmore MetroPark Phase 1 – Acknowledge Receipt of
  - f. Notice of Temporary Closure Order for Gilmore MetroPark Phase 2 – Acknowledge Receipt of
  - g. Notice of Temporary Closure Order for Angst Preserve – Acknowledge Receipt of
  - h. Notice of Temporary Closure Order for Rentschler Forest, Timberhill/GMRT Area – Acknowledge Receipt of
  - i. Change Order #05 for VOA North Athletic Fields Construction Contract (#2020-002) with D.E.R. Development Co., LLC. – Ratify and/or Approve
  - j. Ratify Bulk Electric Service Contract – Ratify and/or Approve

-Over-

\* **NOTE TO VISITORS REGARDING MEETING PARTICIPATION:** The MetroParks welcomes your interest in the park system. If you wish to address the Board in person at the physical location of the meeting, please complete the registration form available at the meeting location so indicating. Comments may not exceed 3 minutes in length. Comments will be limited to one comment period per person per meeting. In order to conduct other business, the Presiding Officer of the Board may establish a maximum period of time for public comments. The Board invites you to email comments regarding the meeting to the Board at [Commissioner@YourMetroParks.net](mailto:Commissioner@YourMetroParks.net) at any time. See the MetroParks website at [www.YourMetroParks.net](http://www.YourMetroParks.net) for general information about programs and facilities.

\*\* Consent Agenda Section: Matters listed under Consent Agenda are considered routine and will be enacted collectively by one motion and one vote of consent. There need be no separate discussion of these items. If separation is desired by any Member of the Board, an item may be removed from the Consent Agenda by the presiding officer and considered individually.

The mission of the MetroParks of Butler County is to provide an exceptional park system that maximizes the community's quality of life through conservation, education and recreation.

**VI. Old Business**

- a. Monthly Public Safety Activity Summary Report
- b. Monthly Community and Park Relations Summary Report-Abbreviated
- c. Monthly Operational Services, Park Connections and Visitor Services Summary Report
- d. Monthly Workplace Talent Management Summary Report
- e. American Rescue Program Act Update – Final Project Requests & Presentations
- f. Other-Miscellaneous from Board or Administration

**VII. New Business**

- a. Fund to Fund Correction – Resolution to Rectify Error of Misapplied Interest
- b. Resolution to Apply Unencumbered 2020 Carryovers into 2021 Budget
- c. Fund to Fund Transfer – Resolution to Implement a General Fund to Bond Retirement Fund Transfer
- d. Angst Nature Preserve Fund - Resolution to Appropriate Grant Funding into 2021 Budget
- e. Resolution to Adopt an ODOT Local Public Agency Federal Local – Let Project Agreement for Miami 2 Miami Trail Project at Gilmore MetroPark
- f. Revised Procurement Policy Updating Employee Purchasing Authority to Match Previously Revised Pay Grades
- g. Reconsideration of Unfunded Projects – Use of 2021 General Fund Unappropriated Balance
- h. Options for Future Use of Former Golf Course Clubhouse at Elk Creek MetroPark
- i. Other-Miscellaneous from Board or Administration

**VIII. Executive Session**

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment, Compensation and/or Promotion of a Public Employee
- c. Pending Litigation

**IX. Miscellaneous Relative to Executive Session**

**X. Adjournment**

Unless rescheduled, relocated, and/or announced the next regular business meeting of the Board of Park Commissioners is scheduled for Thursday, September 16, 2021 at 8:30 a.m.
---