



**BOARD OF PARK COMMISSIONERS MEETING AGENDA**  
Board Meeting – Friday, January 29, 2021

**Zoom Virtual Meeting**

**Board of Park Commissioners**

Gregory T. Amend, President  
Daryl Nelson, Vice-President  
Cynamon T. Trokhan, Member

**Executive Director**

Jonathan R. Granville

**Deputy Director**

D. Chadwick Smith

**AGENDA**

- I. Call to Order –8:30 a.m.**
- II. Roll Call**
- III. Public Comment Regarding Agenda Items \***
- IV. Approval of Minutes – December 17, 2020, Regular Meeting**
- V. Consent Agenda \*\***
  - a. Financial Reports
    - (1) Cash Summary Report
    - (2) Cash and Expenditure Forecast
    - (3) Donations
    - (4) Summary of Transfers and Budget Modifications
    - (5) Revenue Summary and Commentary
    - (6) Expenditure Summary and Commentary
    - (7) VOA Cost Center Receipts and Disbursements Monthly Statement
    - (8) Stander Legacy Fund Report
  - b. Schedule of Payables
  - c. Employment Activity Report

\* **NOTE TO VISITORS REGARDING MEETING PARTICIPATION:**

The MetroParks welcomes your interest in the park system. Because of the Public Health Emergency, the Board will hold a virtual meeting only. If you wish to observe the meeting and/or address the Board during its meeting, at the time and day of the meeting shown above please enter

<https://us02web.zoom.us/j/81521636023>

into your internet capable smart phone or computer. To address the Board, please email your name and postal address to [Commissioner@YourMetroParks.net](mailto:Commissioner@YourMetroParks.net) before the official start of the Board Meeting.

Comments may not to exceed 3 minutes in length. Comments will be limited to one comment period per person per meeting. In order to conduct other business, the Presiding Officer of the Board may establish a maximum period of time for public comments. If time limits prevent you from addressing the Board during the scheduled meeting, MetroParks invites you to email any comments to the Board at [Commissioner@YourMetroParks.net](mailto:Commissioner@YourMetroParks.net). Trouble accessing the Zoom meeting? Request assistance by emailing [csmith@yourmetroparks.net](mailto:csmith@yourmetroparks.net).

\*\* Consent Agenda Section: Matters listed under Consent Agenda are considered routine and will be enacted collectively by one motion and one vote of consent. There need be no separate discussion of these items. If separation is desired by any Member of the Board, an item may be removed from the Consent Agenda by the presiding officer and considered individually.

The mission of the MetroParks of Butler County is to provide an exceptional park system that maximizes the community's quality of life through conservation, education and recreation.

**V. Consent Agenda Continued**

- d. Special Event Contracts and Athletic Field Use Licenses- NONE
- e. Standard Annual Resolution for Delegating Authority to the Executive Director to Make Payments related to the Contractual Obligations of the Board, Budget Modifications and Employment Actions Between Meetings of the Board
- f. Standard Annual Resolution Delegating Authority to the Executive Director Regarding Capital Improvement Contracts, Etc.

**VI. Old Business**

- a. 2020 Significant Organizational Accomplishments by Division
- b. Monthly Public Safety Activity Summary Report
- c. Monthly Community and Enterprise Initiatives Summary Report
- d. Monthly Operational Services, Park Connections and Visitor Services Summary Reports
- e. Monthly Workplace Talent Management Summary Report
- f. Bi-Monthly Capital Projects Update
- g. Authorization to Purchase and/or Contract for Selected Items in 2021-Define or Refine "Truck" for Public Safety
- h. Other-Miscellaneous from Board or Administration

**VII. New Business**

- a. Election of 2021 Board Officers- President and Vice President
- b. Financial Review- 4<sup>th</sup> Quarter of 2020
- c. Master Planning Priorities for 2021, Etc.
- d. Resolution Authorizing Payment of Unavoidable Late Fees due to Transition to New Fiscal Year
- e. Revised Use of VOA Cross Country Course Through 2021-MOU with Lakota East
- f. Other-Miscellaneous from Board or Administration

**VIII. Executive Session**

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment and Compensation
- c. Pending Litigation

**IX. Miscellaneous Relative to Executive Session**

**X. Adjournment**

Unless rescheduled, relocated, and/or announced the next regular business meeting of the Board of Park Commissioners is scheduled for Thursday, February 25, 2021 at 8:30 a.m. via Zoom.
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