

METROPARKS OF BUTLER COUNTY
BOARD OF PARK COMMISSIONERS
REGULAR MEETING MINUTES
Thursday, October 21, 2021

The MetroParks of Butler County Board of Park Commissioners met in regular session on Thursday, October 21, 2021, in the Lakeview Room-Ronald Reagan Lodge at Voice of America MetroPark, 7850 VOA Park Drive, West Chester Township, OH 45069-2938.

I. - Call to Order

The meeting was called to order at **8:30 a.m.**, by **Mr. Daryl Nelson, President.**

II. - Roll Call and Agenda

Members present for purposes for roll call were: **Ms. Cynamon Trokhan and Mr. Daryl Nelson. Mr. Greg Amend was absent at this meeting.**

The Board worked from the following agenda:

AGENDA

- I. Call to Order –8:30 a.m.**
- II. Roll Call**
- III. Public Comment Regarding Agenda Items ***
- IV. Approval of Minutes – September 16, 2021 Regular Meeting & September 28, 2021 Special Meeting**
- V. Consent Agenda ****
 - a. Financial Reports – Ratify, Acknowledge, Modify and/or Approve as noted
 - (1) Cash Summary Report
 - (2) Cash and Expenditure Forecast - Delayed
 - (3) Donations Report (September 2021)
 - (4) Summary of Transfers and Budget Modifications - Delayed
 - (5) Revenue Summary and Commentary - Delayed
 - (6) Expenditure Summary and Commentary - Delayed
 - (7) VOA Cost Center Receipts and Disbursements Monthly Statement
 - (8) Stander Legacy Fund Report - Delayed
 - b. Schedule of Payables – Ratify and/or Approve
 - c. Employment Activity Reports
 - d. Special Event Contracts and Athletic Field Use Licenses
 - e. Change Orders 01 & 02 BUT-GMRT Timberhill Extension Construction Contract #2021- 00 (PID #110995) with Ford Development Corp.
 - f. Other-Miscellaneous from Board or Administration

VI. Old Business

- a. Monthly Public Safety Activity Summary Report
- b. Monthly Community and Park Relations Summary Report
- c. Monthly Operational Services, Park Connections and Visitor Services Summary Report
- d. Monthly Workplace Talent Management Summary Report
- e. Refinancing of Special Revenue Bond, Series 2017 – Revised PNC Bank Proposal
- f. Forest Run MetroPark, Timberman Ridge Area Capital Improvement Grant, White Bank Barn and Alternatives
- g. Status of ARPA Funding Request to the Butler County Commissioners
- h. Other-Miscellaneous from Board or Administration

VII. New Business

- a. Resignation/Retirement of Executive Director
- b. Employment of Executive Advisor
- c. Employment of New Executive Director
- d. Intergovernmental Agreement between Butler County Commissioners and MetroParks for Contract Administration of M2M Trail Construction at Gilmore MetroPark.
- e. 2021 VOA MetroPark Ronald Reagan Lodge Interim Operations Plan
- f. 2022 Employee Health Insurance Rates, etc. - continue with CEBCO and/or seek Alternative
- g. Additional Fund to Fund Transfer and Appropriations – General Fund to Bond Retirement Fund
- h. Disposition of Old and Unnecessary Motor Vehicles
- i. Purchase of Roadway Deicing Salt from Butler County Engineer - Resolution to Allow
- j. Rentschler Forest MetroPark, Timberhill Area – A Proposal from MI Homes of Cincinnati for Access/Roadway Changes
- k. Usage Policy and Rental Rate Revisions for Indoor Facilities (other than the VOA Lodge)
- l. Other-Miscellaneous from Board or Administration

VIII. Executive Session

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment, Compensation and/or Promotion of a Public Employee
- c. Pending Litigation

IX. Miscellaneous Relative to Executive Session

X. Adjournment

III. - Public Comment Regarding Agenda Items – None

IV. - Approval of Minutes

September 16, 2021 Regular Meeting and September 28, 2021 Special Meeting

MOTION: To approve the minutes of the **September 16, 2021** Regular Meeting and the minutes of the **September 28, 2021** Special Meeting both of which the Members of the Board had received in their pre-meeting packet and presented by staff to the Board. See motion below.

Ms. Trokhan moved to approve both minutes as prepared by staff. Mr. Nelson seconded the motion.

Motion No. 86.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

There was short discussion regarding the delayed monthly financial reports. Mr. Granville stated that they would be presented to the Board at a future meeting. They were delayed, he noted as the new Manager of Financial Services, Ms. Susan Bolser is working to retrieve and collect the information and learning how to create the missing reports. A Board member asked how everything else was going, Ms. Bolser stated that payables is working smoothly and payment of invoices are up to date.

V. - Consent Agenda

MOTION: Following discussion, **to enact the blanket approval, acceptance, acknowledgment of receipt, and/or ratification of all items listed** in the Consent section of the meeting agenda for the October 21, 2021, Board meeting which have not previously or more specifically been approved or accepted, acknowledged, and/or ratified otherwise by the Board; including, but not limited to, motions listed and any modifications to those motions made during this meeting; including any actions on budget modifications (account transfers within a Fund) and/or changes to employee status or compensation previously taken by the Executive Director and the Executive Director's previous actions related to payments and/or contracts all as recorded in the minutes adopted by the Board or on documents referred to in these minutes hereinafter, including Agenda Items **V.a. through V.e.** with the exception of all delayed reports listed on the agenda as items V.a.(2), (4), (5), (6) and (8) (a.k.a. the Consent Agenda); and finally, instructing the Executive Director to take such actions as are necessary to implement the intent of the Board in any and all of these matters. See documents in the Proceedings Book of the Board all of which had been provided to the Board in its pre-meeting packet for more details.

Discussion During the Meeting:

**Ms. Trokhan moved for approval of the items on the Consent Agenda as noted above.
Mr. Nelson seconded the motion.**

Motion No. 87.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

The presiding officer declared the motion carried unanimously, thereby approving and/or ratifying and placing on file the following:

V.a. - (1) Cash Summary Report- Approved - no separate action.

V.a. - (3) Donations Report- Approved - no separate action.

V.a. - (7) VOA Cost Center Receipts and Disbursements Monthly Statement- Approved - no separate action.

V.b. - Schedule of Payables (August 2021) - Approved - no separate action.

V.c. - Employment Activity Reports- Approved - no separate action.

V.d. - Special Event and Contracts and Athletic Field Use Licenses – Approved - No separate action and also to ratify and place on file the following (with no separate action):

d. Special Event Contracts and Athletic Field Use Licenses

(1) Special Event Contracts and/or Associated Sales or Commercial or Other Permits Pending Board Action - NONE

(2) Approved Special Event Contracts-Information ONLY

(a) Hamilton City Schools District – Big Blue Invitational, September 14, 2021 (Repeat)

(b) Safe Haven Farms, Inc. – Walk on for Safe Haven, October 2, 2021 (Repeat)

(c) Cincinnati Hills Christian Academy – CHCA Invitational, October 5, 2021 (Repeat)

(3) Approved VOA Complex License Contracts-Information ONLY

(a) Lakota Sports Organization –Lakota Sports Organization Midwest Fall Cup, September 18 – September 19, 2021 (Repeat)

(b) Ohio Youth Soccer – TFA Fall Ball Classic, September 25 & 26, 2021 and October 2 & 3, 2021 (Repeat)

(4) Approved Practice Field Contracts-Information ONLY-NONE

(a) Ohio Soccer Association – Games and Practices VOA Athletic Complex, October 15, 2021 – December 31, 2021 (Repeat)

V.e. - Change Order #1 & #2 BUT-GMRT Extension Job# 2021-002- (PID #110995) with Ford Development Corp. – Approved – No separate action

Discussion during meeting: Mr. Latham discussed both change order 01 and 02. Mr. Granville stated that as the contracts they modify were previously approved by the Board, it is important that administrative staff share with the Board information regarding any changes.

In written information about this agenda item above that had been prepared and provided to the Board in the current pre-meeting information packet, Executive Director, Mr. Granville wrote that Board approval, ratification and/or acknowledgment of receipt is required for most items included on the Consent Agenda section of the meeting agenda if only so that the official record reflects Board intent and/or staff compliance with internal and external rules or policies. However, he noted that any Consent Agenda item may be removed from group approval at the request of any Board Member and considered separately.

VI. - Old Business

VI.a. Monthly Public Safety Activity Summary Report

Discussion During the Meeting: Chief Ranger, David VanArsdale provided a monthly Division of Public Safety Report which was included in the pre-meeting packet and which was distributed to Board Members prior to the meeting. Chief VanArsdale stated that there have been no significant challenges dealt with by the Division of Public Safety over the past month.

Chief VanArsdale commented on the recent occurrence of minor vandalism at the VOA Athletic Complex. There have been several instances where vandals are apparently using high powered air rifle device and have been shooting and damaging kiosks and fences. Additional security cameras are currently being installed in the area and patrol increased, he noted.

See Chief VanArsdale's monthly report in the Proceedings Book of the Board.

VI.b. Monthly Community and Park Relations Summary Report

Discussion During the Meeting: Supervisor of Community and Park Relations, Katie Ely provided a monthly Division Report which was included in the pre-meeting packet which was distributed to Board Members prior to the meeting.

Ms. Ely reported that in September the Division of Community and Park Relations worked on promotion of the 2021-22 bowhunting program, which yielded 35 hunting permits in 3 designated park area locations. Also that she had attended and assisted with the Opening/dedication of the Franklin extension/connection of the GMRT and the public input meetings for the Indian Creek MetroPark Vision Plan which also occurred in September.

Ms. Ely also stated that the MetroParks version of the Outer Spatial software app launched at the end of September. Among other things, the free app allows park visitors to locate their positions while using a trail in a MetroPark. There was also a push to inform the public about the availability of free resident Motor Vehicle Permits in September, she commented.

As listed in her report, Ms. Ely also announced that the park system was notified that it would receive a \$10,000 Duke Energy Foundation grant for invasive species removal at Rentschler Forest. She also commented on the recently awarded Oxford Community Foundation Grant for \$30,000 for parking and access drive improvements at the Four Mile Creek MetroPark, Mill Race Preserve area which MetroParks had also received.

Ms. Ely showed the Board a recently updated marketing video. There was short discussion about the video and how it would be used. In 2022, administrative staff will work with Spot On Productions to have new and more park specific videos created, she concluded.

A Board member asked how MetroParks will be able to collect data/feedback from the Outer Spatial app from users. Ms. Ely discussed the forum feature on the app and the things it has to offer which include a user comment section and information about other ways to reach the MetroParks. Ms. Ely will bring matrix information to the next Board meeting, she stated. Other local park systems that also use Outer Spatial are Five Rivers Metroparks, Greene County Parks and Trails, the National Park Service and others, Mr. Granville added. There was a short discussion about a Trail Challenge program that will launch in 2022 which will be placed on the Outer Spatial app.

See Ms. Ely's report in the Proceedings Book of the Board.

VI.c. Monthly Operational Services, Park Connections and Visitor Services Summary Reports

Discussion During the Meeting: Deputy Director Chad Smith commented the highlights of the monthly Operational Services, Park Connections and Visitor Services Summary report which was included in the Board's pre-meeting packet prior to the meeting.

Mr. Smith discussed that the Operations staff is doing a big push on invasive plant species control with the continuing good weather. But with the Takeuchi skid steer device with its large forestry grinder attachment in the shop, work is slow. The new hoop greenhouse for seed propagation has been delivered. Work to erect and start propagating our own native trees and plants etc. from seed is forthcoming.

Discussed events at the Athletic complex. Schedule is almost full for events and tournaments for 2022.

Park connections is now fully staffed and the Pioneer Life event had nearly 600 in attendance. A Board member asked if the Brilliant Bebb holiday light show was going to return. Mr. Smith commented that the lack of dependable hard surface parking at Governor Bebb and increasingly unpredictable weather which resulted in low attendance in the past has caused staff to abandon the concept at the Governor Bebb location, but that alternative venues are being explored for future years.

A Board member asked about turf quality, the resting periods to protect the turf at the Voice of America Athletic Complex. He was assured that staff was closely monitoring field conditions to maintain a high-quality facility. Grass on new Field 25 is coming in nicely and is looking good for possible 2022 spring play, while expanded fields 23 and 24 may not be playable until fall of 2022, Mr. Smith commented. There was discussion about the new Spooky Nook facility in Hamilton which is scheduled to open in March, 2022 and its potential impact on the Athletic Complex. Mr. Smith replied that the soon to open indoor commercial venture and VOA Fields would complement each other versus compete with each other. Ms. Trokhan commented that staff should explore potential cooperation with Spooky Nook in the future as a cross marketing opportunity.

See Mr. Smith's monthly report in the Proceedings Book of the Board.

VI.d. Monthly Workplace Talent Management Summary Report

Discussion During the Meeting: Supervisor of Workplace Talent Management Jaime Kimbrough commented on her monthly Division Report which was included in the Board's pre-meeting packet prior to the meeting.

Ms. Kimbrough summarized her September 2021 activities as heavily dominated by a search for a new Executive Director as well the handling of IT issues. She also reported progress made filling current staff vacancies.

See Ms. Kimbrough's monthly report in the Proceedings Book of the Board.

VI.e. Refinancing of Special Revenue Bond, Series 2017 – Revised PNC Bank Proposal

Motion: To, following the review of Counsel and verification of legal compliance, accept the offer and the terms therein from PNC Bank dated October 13, 2021 (the Forward Purchase Agreement) which has been provided to the Board by Administrative staff and to proceed with the process necessary to execute the necessary documents to refinance the Special Revenue Bond, Series 2017 with PNC Bank or a different offer which counsel and the Executive Director deem to be substantially similar. Further that the Executive Director shall take such actions as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Mr. Granville stated that while MetroParks has not yet received a second competitive proposal, PNC Bank has given us a new offer. A contingency in that PNC proposal he noted is that the new Bond that bond would be due in full if the park system does not pass a new levy by November of 2022. Current outstanding debt on the 2017 Bond is approximately \$1.5. PNC's current offer is a Purchase Forward proposal which locks in an interest rate of about 2.7%, but that refi rate kicks in later (in November 2022). The old bond and rate would be paid until then, he concluded.

There was discussion on accepting this proposal noting that until additional Board action was completed and documents signed either party could withdraw from the agreement. Mr. Granville said he would explore scheduling a Special Board Meeting in early November to complete the necessary Board process.

Ms. Trokhan moved for approval. Mr. Nelson seconded the motion.

Motion No. 88.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

VI.f. Forest Run MetroPark, Timberman Ridge Area Capital Improvement Grant, White Bank Barn and Alternatives

Motion: Recognizing the impracticality due to the high cost of earlier plans to remodel the structure, to proceed with the plan for the demolition of the white bank barn at Forest Run MetroPark, Timberman Ridge Area and to approve for the record, the alternative plan to use a state capital budget grant to fund improvements. The alternative plan includes a free-standing restroom and a play structure, etc. near the Kestrel shelter at the Timberman Ridge Area. Further that the Executive Director shall take such actions as he/she deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: There was discussion on the revised alternate plan to utilize the existing state grant which the Board had learned of from staff at a previous meeting, but on which the Board had not yet taken any action. Mr. Latham discussed adding play area, plaza and free-standing flush restroom near the existing shelter instead of renovating the white barn as a reservable 3 season shelter. In the revised concept the white barn will be demolished since among other problems, the foundation of the white barn had been determined to be unable to support the 3-season shelter concept. And as a result, the barn would have to be totally dismantled and rebuilt, he stated.

He proposed to use the existing \$400,000 state capital grant for the alternative plan. But noted that even the revised plan would likely be more expensive than the current grant amount. He further commented that MetroParks may be able to acquire additional grants to make the alternate plan improvements.

Mr. Latham also stated that MetroParks may be able to utilize some of the materials salvaged from the demolition of the white barn to help with the repair of the barn at the Angst Preserve. There was a suggestion that MetroParks should also pay homage to what was there at the white barn site once it was removed. Mr. Latham stated that interpretive signage at the location of the white bank barn once it had been removed would be installed.

There was short discussion about the Angst barn and how the challenges to rehabilitate it are very different from those at the white bank barn at Timberman Ridge.

Ms. Trokhan moved for approval. Mr. Nelson seconded the motion.

Motion No. 89.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

VI.g. Status of ARPA Funding Request to the Butler County Commissioners

Motion: None anticipated, offered or taken on this topic.

Discussion During the Meeting: Reminding the Board of the pending application of MetroParks for \$9.5 million for MetroParks projects, Mr. Granville stated that no announcement has been made by the County Commissioners regarding either the timing of selection or award of project funds. He speculated that the County Commissioners would wait until December to make any announcements regarding how the ARPA funds that they have or will receive would be spent.

The latest information on this topic was covered in an article in a Hamilton Journal News September 21, 2021 news article that was included in the pre-meeting packet provided to the Board.

VI.i. Other-Miscellaneous from Board or Administration

None.

There were no miscellaneous items acted on by the Board in this section of the meeting.

VII. – New Business

VII.a. Resignation/Retirement of Executive Director

Motion: to **agree** to and **accept** the resignation of Jonathan Granville (the current Executive Director) effective November 29, 2021 pursuant to the terms and conditions requested in correspondence from Jonathan Granville to the Board, as has been presented to the Board by MetroParks Administrative staff. Further to instruct the MetroParks Supervisor of Workplace Talent Management to take such actions as are necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: None.

Ms. Trokhan moved for approval. Mr. Nelson seconded the motion.

Motion No. 90.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously

VII.b. Employment of Executive Advisor

MOTION: To be effective November 29, 2021 through December 31, 2021, the Board hereby approves the employment and transfer of Jonathan R. Granville into the position of Executive Advisor at the same rate of pay and with the same fringe, unused paid leave as of the end of the work day on November 29th and other benefits that he currently receives as Executive Director, all with no break in service. Further to instruct the MetroParks Supervisor of Workplace Talent Management to take such actions as are necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: None.

Ms. Trokhan moved for approval. Mr. Nelson seconded the motion.

Motion No. 91.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously

VII.c. Employment of New Executive Director

MOTION: Having gone through a long process to select a candidate the Board of Park Commissioners hereby acts to employ Jacqueline O'Connell in the position of Executive Director of the MetroParks of Butler County at an annual salary of \$120,016.00, with a monthly vehicle allowance of \$500.00, a mobile phone allowance of \$100.00 per month and with the offer of the availability of employee health insurance coverage and other fringe benefits as are provided or made available to all other full-time MetroParks employees; all to be effective November 29, 2021. Further to instruct the MetroParks Supervisor of Workplace Talent Management to take such actions as are necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: None

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 92.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

VII.d. Intergovernmental Agreement between Butler County Commissioners and MetroParks for Contract Administration of M2M Trail Construction at Gilmore MetroPark

MOTION: to approve the Intergovernmental Agreement between the MetroParks, the City and the Butler County Commissioners as presented to the Board by Administrative staff or an agreement which the Executive Director of MetroParks deems to be substantially similar, thereby allowing the Butler County Engineer and his staff to serve as construction administrator for the Miami to Miami trail segment project to take place at or near Gilmore MetroPark.

Discussion During the Meeting: Mr. Latham stated that a contract with the County Engineer to administer the trail construction project for the City and MetroParks was part of the staff's plan all along due to the certifications that the grant funders require and the cost saving's that will result. If all goes as planned, trail construction will begin during the spring of 2022, he concluded.

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 93.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

VII.e. 2021 VOA MetroPark Ronald Reagan Lodge Interim Operations Plan

MOTION: None anticipated, offered or made regarding this topic on the agenda.

Discussion During the Meeting: Mr. Smith stated plan is from now through the end of 2021. The Ronald Reagan Lodge facility will be available only open during regular business hours. New evening, weekend and holiday reservations will need to wait until MetroParks can staff the facility. Mr. Smith stated that new interior paint and flooring replacement in the Reagan

Lodge should be completed this year and that other uses different than the banquet and meeting center use of the past were being explored for the future.

Short discussion then took place regarding the Middletown River Center and its public usage. A Board member commented on its limited size and capacity. There was then a short discussion about the proposed Hollywoodland project in Middletown and its potential impact on the River Center, the Great Miami River Trail and the area overall. Mr. Granville stated that it was too soon to tell or speculate about impact at this time.

VII.f. 2022 Employee Health Insurance Rates, etc. – continue with CEBCO and/or seek Alternative

MOTION: Having reviewed costs and heard positive comments from employees regarding the current CEBCO insurance plan, to continue to offer employee health insurance, etc. coverage through the present provider (CEBCO) to full-time employees during the 2022 payroll year under the provisions and general rates offered by CEBCO as presented to the Board by MetroParks Administrative staff and to pass on to each enrolled employee who chose not to participate in the Wellness part of the coverage, 100% of the extra costs charged by CEBCO during the 2022 payroll year for those current employees who did not choose to participate in the Wellness program enrollment process should they wish to continue to participate during 2022 in the CEBCO coverage offered. Further to instruct the MetroParks Executive Director to take such actions as are necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Ms. Kimbrough reviewed the elements of the CEBCO Health Insurance program for 2022. 3 staff members decided not to participate in the Wellness Program for 2022. There are close to 40 staff members currently taking the MetroParks offered health insurance in 2021. Based on a recent CEBCO quote, there would be no premium increase for 2022 for those enrolled in the Wellness Program. A Board member commented that the benefits offered are great for the costs charged and services provided.

A Board member asked about the pending federal Covid-19 vaccine mandates. Ms. Kimbrough stated that MetroParks falls under the 100 employee threshold of employers who would be impacted and she added that we as a local government unit, also don't fall under OSHA regulations. So at this time, MetroParks and its staff don't fall under the federal vaccine mandate. MetroParks, she concluded would only need to be concerned if there are mandates issued by the State of Ohio, but she stated that she didn't feel that state mandates were or will be likely.

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 94.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

VII.g. Additional Fund to Fund Transfer and Appropriations – General Fund to Bond Retirement Fund

MOTION: To approve the resolution prepared and as presented to the Board by MetroParks Administrative staff and the appropriation of the transferred amount as necessary in order to apply the transferred amount as debt service in 2021 pending any required action by the Butler County Budget Commission to increase the most recent Amended Certificate of Estimated Resources for the Bond Retirement Fund. Further to instruct the MetroParks Executive Director to take such actions as are necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Financial services can't make payment until this transfer is completed.

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 95.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

VII.h. Disposition of Old and Unnecessary Motor Vehicles

MOTION: Having determined that the personal property listed on material provided to the Board by MetroParks Administrative staff (i.e. the vehicles) are no longer necessary for the purposes for which they were acquired, to approve the disposition of said property as listed and proposed to the Board by MetroParks Administrative staff. Further to instruct the MetroParks Executive Director to take such actions as are necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: None on this topic.

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 96.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

**VII.i. Purchase of Roadway Deicing Salt from Butler County Engineer –
Resolution to Allow**

MOTION: To approve a resolution as presented to the Board by MetroParks Administrative Staff to purchase deicing road salt for the winter of 2021-2022. Further that the Executive Director shall take such actions as he/they deem necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Mr. Smith commented that this is and has been a great program as it offers the MetroParks cost savings on more than just the expense of roadway salt. The County Engineer stores the salt, and MetroParks' staff pick it up when we need it. Fees are charged to the park system by weight. The program saves us the burden and cost of storing it ourselves, he concluded.

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 97.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

VII.j. Rentschler Forest MetroPark, Timberhill Area – A Proposal from MI Homes of Cincinnati for Access/Roadway Changes

MOTION: None.

Discussion During the Meeting: Mr. Latham commented that the proposal from MI Homes is a bare-boned offer. Mr. Granville stated that the most current offer from MI warrants a counteroffer from the MetroParks. No Board action was taken or offered at this meeting on this topic as it was consensus that further discussion would take place at a future meeting of the Board.

VII.k. Usage Policy and Rental Rate Revision for Indoor Facilities (other than VOA Lodge)

MOTION: to approve the revised usage policy and license rate revisions for indoor facilities other than the Ronald Reagan (VOA) Lodge, as presented to the Board by Administrative staff or other revised usage policies and license rates revisions which the Executive Director deems to be substantially similar either to be effective and applied to Agreements effective on November 1, 2021 and thereafter. Further that the Executive Director shall take such actions as he deems necessary to implement the intent of the Board in this matter.

Discussion during meeting: None

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 98.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

VII.I. Other-Miscellaneous from Board or Administration

Motion: to **nominate** Matt Latham to the Natural Resources Assistance Council (NRAC) Clean Ohio Board. Further to instruct the MetroParks Executive Director to take such actions as are necessary to implement the intent of the Board in this matter.

Discussion during meeting: There was a short discussion about vacancies on the Clean Ohio NRAC group for District 10. Mr. Granville suggested that MetroParks nominate Matt Latham to the District 10 NRAC.

Ms. Trokhan moved to approve the motion above. Mr. Nelson seconded the motion.

Motion No. 99.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

VIII. Executive Session

MOTION: To enter Executive Session at 9:48 am for the purposes noted as follows

Mr. Amend moved for a roll call vote to enter Executive Session, seconded by Ms. Trokhan, for the purpose of discussions involving:

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment, Compensation and/or Promotion of a Public Employee
- c. Pending Litigation

Motion No. 100.21

Vote:

Mr. Nelson – Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

The President declared the motion carried unanimously and the Board then entered into Executive Session at 9:48 a.m. The Board returned to Regular Session at 10:50 a.m.

IX. - Actions Relative to Executive Session

No Board action was taken in this section of the agenda.

X. - Adjournment

MOTION: To adjourn the meeting.

Ms. Trokhan moved to adjourn the meeting. Mr. Nelson seconded the motion.

Motion No. 101.21

Vote:

Mr. Nelson – Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

The presiding officer declared the motion carried unanimously and the meeting adjourned at 10:51 a.m.

Adoption: The above minutes are a true and accurate record of the meeting as adopted by the Board of Park Commissioners, MetroParks of Butler County.

Approved:

Attest:

Presiding Officer of the Board

Executive Director/Secretary

Date

Title

Unless rescheduled or relocated, the next regular business meeting of the Board of Park Commissioners is scheduled for November 18, 2021, at 8:30 a.m.