

METROPARKS OF BUTLER COUNTY
BOARD OF PARK COMMISSIONERS
REGULAR MEETING MINUTES
August 20, 2020

The MetroParks of Butler County Board of Park Commissioners met in regular session on Thursday, August 20, 2020, and, because of the Coronavirus Public Health Emergency and the social distancing orders in effect, the meeting was held as a *Zoom Virtual Meeting* pursuant to recent amendments to Chapter 121 of the Ohio Revised Code temporarily allowing remote participation at a public meeting of the Board.

I. - Call to Order

The meeting was called to order at 8:32 a.m. by President Gregory Amend.

II. - Roll Call and Agenda

Members present for purposes of roll call were Gregory T. Amend, Daryl Nelson, and Cynamon T. Trokhan.

The Board worked from the following agenda:

AGENDA

- I. Call to Order – 8:30 a.m.**
- II. Roll Call**
- III. Public Comment Regarding Agenda Items ***
- IV. Approval of Minutes - July 16, 2020, Regular Meeting**
- V. Consent Agenda ****
 - a. Financial Reports
 - (1) Donations Report
 - (2) Summary of Transfers and Budget Modifications
 - b. Schedule of Payables
 - c. Employment Activity Report

 - d. Special Event Contracts and VOA Athletic Complex Licenses
 - (1) Special Event Contracts and/or Associated Sales or Commercial or Other Permits Pending Board Action - NONE
 - (2) Approved Special Event Contracts – Information Only - NONE
 - (3) Approved VOA Athletic Complex License Contracts - Information Only - NONE
 - (4) Approved Practice Field Contracts-Information ONLY
 - a. E-Camps-Daily Use Contract – July 27-30, 2020 – VOA

VI. Old Business

- a. Monthly Public Safety Activity Summary Report
- b. Monthly Community and Enterprise Initiatives Summary Report
- c. Monthly Operational Services *with Status Chart*, Park Connections and Visitor Services Summary Reports
- d. Monthly Workplace Talent Management Summary Report
- e. Strategic Planning – Financial Review Part II
- f. Easement for Power Pole Anchor at VOA with Duke Energy
- g. Other – Miscellaneous from Board or Administration

VII. New Business

- a. Revised 2020 Budget – Revised Projected Revenue and Appropriations
- b. Paddling Enhancement Grant
- c. Conditions for Resumption of Ronald Reagan Lodge Banquet and Meeting Center Use
- d. Options for Future Ronald Reagan Lodge Management or Building Use
- e. Fund to Fund Transfer – Fall Bond Payment
- f. Disposition of Surplus and/or Unnecessary Personal Property
- g. Park Usage – Visitation Data Collection and Analysis
- h. Additional Appropriation of Unencumbered 2019 Carryover Amounts
- i. Award Presentation from NACPRO
- j. Other – Miscellaneous from Board or Administration

VIII. Executive Session

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment and Compensation
- c. Pending Litigation

IX. Actions Relative to Executive Session**X. Adjournment****III. - Public Comment Regarding Agenda Items**

No comments were offered.

IV. - Approval of Minutes

July 16, 2020, Regular Meeting

MOTION: N/A - (see note)*

** The July 16, 2020 Board meeting minutes were unavailable at the time of the August 20, 2020 Board meeting due to logistical issues. The July minutes will be presented to the Board for approval once they have been completed.*

V. - Consent Agenda

MOTION: Following discussion, **to enact the blanket approval, acceptance, acknowledgment of receipt, and/or ratification of all items listed** in the Consent section of the meeting agenda for the August 20, 2020, Board meeting which have not previously or more specifically been approved or accepted, acknowledged, and or ratified otherwise by the Board; including, but not limited to, motions listed and any modifications to those motions made during this meeting; including any actions on budget modifications (account transfers within a Fund) and/or changes to employee status or compensation previously taken by the Executive Director and the Executive Director's previous actions related to payments and/or contracts all as recorded in the minutes adopted by the Board or on documents referred to in these minutes hereinafter, including Agenda Items **V.a. through V.d.** (a.k.a. the Consent Agenda); and finally, instructing the Executive Director to take such actions as are necessary to implement the intent of the Board in any and all of these matters. (see documents in Proceedings Book)

Mr. Amend moved, seconded by Ms. Trokhan.

Motion No. 59.20

Vote: Mr. Amend - Aye
Mr. Nelson - Aye
Ms. Trokhan - Aye

The President Greg Amend declared the motion carried unanimously.

Discussion During the Meeting: No further discussions.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Executive Director, Mr. Granville wrote that Board approval, ratification and/or acknowledgment of receipt is required for most items included on the Consent Agenda section of the meeting agenda if only so that the official record reflects Board intent and/or compliance with internal and external rules or policies. However, any Consent agenda item may be removed from group approval at the request of any Board Member and considered separately.

V.a. - (1) Donations Report - Approved - no separate action.

V.a. - (2) Summary of Transfers and Budget Modifications - Approved - no separate action.

V.b. - Schedule of Payables - Approved - no separate action.

V.c. - Employment Activity Report - Approved - no separate action.

V.d. Special Event Contracts and VOA Athletic Complex Licenses Approved by Administration and Provided for the Official Record: - Approved - no separate action on items in the V.d. section below.

To ratify and place on file:

- (1) Special Event Contracts and/or Associated Sales or Commercial or Other Permits
Pending Board Action - NONE
- (2) Approved Special Event Contracts – Information Only - NONE
- (3) Approved VOA Athletic Complex License Contracts - Information Only - NONE
- (4) Approved Practice Field Contracts-Information ONLY
 - a. E-Camps-Daily Use Contract – July 27-30, 2020 – VOA

VI. - Old Business

VI.a. Monthly Public Safety Activity Summary Report

Discussion During the Meeting: Chief Ranger, David VanArsdale had provided a monthly Division of Public Safety Report which had been included in the Board's meeting packet to this meeting. He commented about recent items donated to the MetroParks' Public Safety Division and the plan to sell the donated items on GovDeals and/or convey some at no charge to area safety forces should the Board approve the arrangements later in today's meeting. (see documents in Proceedings Book)

VI.b. Monthly Community and Park Connections Summary Report

Discussion During the Meeting: Division of Community and Enterprise Initiatives Supervisor, Kelly Barkley, submitted the monthly Division Report which had been included in the Board's meeting packet for the meeting. Ms. Barkley noted that the Butler County Visitor's Bureau, acting as the agent for the County Commissioners and utilizing Federal funds, will purchase and assist with installation of safety distancing decals for the sidewalks and paved pathway in Rentschler Forest MetroPark at Reigart Rd., River Center, Timberman Ridge Walking Path, and VOA. (see documents in Proceedings Book)

VI.c. Monthly Operational Services with Status Chart, Park Connections and Visitor Services Summary Reports

Discussion During the Meeting: In addition to the monthly report summarizing the activities of the Divisions which had been included in the pre-meeting packet that the members of the Board had received, Deputy Director, Chad Smith stated that Soccer and Lacrosse organizations have begun to schedule practices and tournaments at VOA. MetroParks has asked each organization to submit a COVID-19 plan that is in accordance with the Ohio Governor's orders. Rentschler and Line Hill practice fields have not yet been needed as MetroParks has been able to accommodate all sports practices at the Voice of America fields thus far. Mr. Smith also stated that MetroParks has begun renting shelters again with a maximum of 10 people allowed within them due to pandemic rules and the rentals have been successful as far as the number of shelters rented. (see documents in Proceedings Book)

Mr. Smith also added that campground stays at Gov. Bebb MetroPark have begun to increase as well. Gov. Bebb now has restored bulk drinking water available for campers' use as of August 14, 2020 and is in the process of establishing first-time extended Wi-Fi service for part of the park. Cross Country will begin on August 29, 2020. He noted that athletes have already begun again to practice and condition in the parks. Football/flag football field rentals may be worth looking into.

A Board member inquired about the COVID-19 policies and guidelines that MetroParks has in place for the parks and park users. The Board member stated that MetroParks needs to have a consistent message and policies. Mr. Smith stated that MetroParks is currently using the state of Ohio guidelines and works to make sure all teams understand the pandemic rules that they and the MetroParks are required to follow. A Board member also asked if MetroParks is in contact with the Health Departments of the local municipalities regarding their COVID-19 policies. Mr. Smith answered that there has not been the need to reach out to local municipalities up to this point as almost all of the MetroParks' facilities are located in area served by the Butler County Health District and the MetroParks is in regular communication with that organization.

VI.d. Monthly Workplace Talent Management Summary Report

Discussion During the Meeting: Supervisor of Workplace Talent Management Jaime Kimbrough had submitted the monthly Report for the Workplace Talent Management Division which had been included in the Board's pre-meeting packet for this meeting. She commented that MetroParks has been able to call back many furloughed employees. (see documents in Proceedings Book)

A Board member stated that since hiring has been halted or reduced MetroParks should find ways to motivate key employees in order to retain them. Ms. Kimbrough indicated that several options to communicate with and/or make employees feel valued were being explored.

VI.e. Strategic Planning – Financial Review Part II

Discussion During the Meeting: In addition to the second part of the Strategic Planning report projecting future financial trends for MetroParks which had been included in the pre-meeting packet the members of the Board had received, Yamini Patel, Supervisor of Financial Services, stated that MetroParks and the Board will need to carefully review the organizational finances going into 2021 and approaching the next Levy. (see documents in Proceedings Book)

Jonathan Granville, Executive Director, stated that having customer input, Financial information, and a prepared plan for customer-owner use prior to the next Levy will be extremely important. He also stated that a balloon payment of \$1.55 million is due in the fall of 2022, unless MetroParks refinances and that it, and other debts, would be required to be carefully factored into organizational revenue need projections for the future.

A Board member inquired about financial predictions going forward without a new Levy. Ms. Patel stated that a predictions report will be provided with that data at the next Board meeting. A Board member also suggested that MetroParks should have an answer to possible public inquiries regarding any large carryovers from one year to the next to avoid misconceptions that such balances indicate no need for the passage of a future levy. Staff should be sure to have ready answers to questions regarding balloon payments, etc., should anyone have concerns

about whether those dollars were un-committed, surplus or unnecessary. A Board member also inquired whether MetroParks could pay the Bond payment early or not. Ms. Patel stated that the Bond payment could be paid early, and the payment is due on May 1, 2020.

Additionally, a Board member stated that it is very important to collaborate with the public including schools, sports organizations, etc., regarding their usage of the parks and what they would like to see in the parks in the future. MetroParks needs to share and/or market park-user experiences with the public to show what MetroParks contributes and provides to the community, particularly during the Covid-19 pandemic.

VI.f. Easement for Power Pole Anchor at VOA with Duke Energy

MOTION: Following discussion, **to approve an easement for a power pole anchor** at VOA MetroPark as presented by MetroPark Administrative staff or an easement which the Executive Director deems to be substantially similar, contingent to the prior approval of the easement by the National Park Service and/or U.S. Department of Interior and also following receipt of payment by Duke Energy of \$15,000 and finally, to instruct the Executive Director to take such actions as are necessary to implement the intent of the Board in the matter. (see documents in Proceedings Book) Mr. Nelson moved, seconded by Ms. Trokhan.

Motion No. 61.20

Vote: Mr. Amend - Aye
Mr. Nelson - Aye
Ms. Trokhan - Aye

The President declared the motion carried unanimously.

Discussion During the Meeting: A Board member stated to ensure the easement is very specific (narrow) regarding just how the anchors are to be placed.

Executive Director, Mr. Granville added that Mr. Latham, Park Planner/Project Manager has vetted the easement proposal very carefully as it has developed over the last few years and is confident the current Easement language is as specific as it should be. Mr. Granville noted that MetroParks' legal counsel, John Reister, is also satisfied with the easement as currently drafted.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that Members of the Board may recall that several years ago Duke Energy proposed that we approve widening their power line easement along Liberty Way. After a gap in negotiations of several years Duke installed metal power poles inside their current easement and now asks only for a new guy-wire anchor. They approached us (MetroParks) two months ago and wanted us to immediately approve their pole anchor easement without prior review by our legal counsel, the necessary approval of the National Park Service or the approval of the Board of Park Commissioners.

VI.g. Other – Miscellaneous from Board or Administration

Discussion During the Meeting: None.

VII. - New Business

VII.a. Revised 2020 Budget – Revised Projected Revenue and Appropriations

MOTION: To approve and adopt the Revised 2020 Budgets and 2020 Revised Appropriations presented by MetroParks Administrative personnel and to instruct the MetroParks Executive Director to take such actions as are necessary to implement the intent of the Board in this matter. (see documents in Proceedings Book)

Mr. Nelson moved, seconded by Ms. Trokhan.

Motion No. 62.20

Vote: Mr. Amend - Aye
Mr. Nelson - Aye
Ms. Trokhan - Aye

The President declared the motion carried unanimously.

Discussion During the Meeting: Mr. Granville commented that there should be no decrease in expected tax income for the year 2020 based on the Butler County Treasurer's recent announcements. This was good news, he noted, as earlier predictions had indicated a 10% reduction during 2020 might occur.

A Board member stated that MetroParks needs to review its Capital projects to make sure that there have been no assurances made to the public for projects that have been or are scheduled to be cut. Additionally, MetroParks should address all public complaints regarding the parks and take into consideration any comments submitted by the community specifically during the Covid-19 pandemic while increase visitation is happening in the parks.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that one of the few bright lights during the present pandemic is recent information from the Butler County Treasurer that 2020 property tax revenue will be normal despite the pandemic. But the bad news is that MetroParks' projected substantial 2020 fee-based income has been decimated by state efforts to control COVID-19 and we project that [total 2020] revenue will remain in serious decline through the rest of the year.

VII.b. Paddling Enhancement Grant

MOTION: To approve entering into a Federal Boating Safety Financial Assistance Grant (a.k.a. a "Paddling Enhancement Grant") Subrecipient Agreement with and through the

Ohio Department of Natural Resources, Division of Parks and Watercraft as presented by MetroParks Administrative personnel or another Agreement which the MetroParks Executive Director deems to be substantially similar; and finally, to instruct the Executive Director to take such action as are necessary to implement the intent of the Board in this matter. (see documents in Proceedings Book) Mr. Nelson moved, seconded by Ms. Trokhan. Motion No. 63.20

Vote: Mr. Amend - Aye
Mr. Nelson - Aye
Ms. Trokhan - Aye

The President declared the motion carried unanimously.

Discussion During the Meeting: Having received written information about the project and the grant there was very little comment about this topic prior to Board action approving the grant agreement.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that MetroParks of Butler County has been selected to receive up to \$75,000 for construction of an accessible kayak launch facility at the northern-most lake of VOA MetroPark. We were one of ten Ohio locations to have been awarded this funding. Given the recent great upswing in the use of hand powered watercraft in and around our parks the timing of the grant could almost not be better. Project Design will start in 2020. Construction and completion will occur in 2021. MetroParks' cash out-of-pocket on this project is expected to be about \$5,000. Park Planner, Matt Latham will attend the Board Meeting and will address any questions the members of the Board may have about the project.

VII.c. Conditions for Resumption of Ronald Reagan Lodge Banquet and Meeting Center Use

Discussion During the Meeting: Kelly Barkley, Supervisor of Community and Enterprise Initiatives verbally walked the Board through the Various options for resuming service at the Ronald Reagan Lodge under the current state pandemic rules and the difficulties which would have to be overcome. At the request of a Board member she promised to research the operations of other similar facilities and return with that information at the next Board meeting.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that at the last Board meeting members of the Board asked if MetroParks staff had determined what changes or conditions would have to occur to trigger a resumption of regular (former) operations at the Ronald Reagan Lodge. Kelly Barkley, Supervisor of Community and Enterprise Initiatives will be present at the meeting to shed additional light on the factors that she has outlined in her memo and associated materials which are attached. When considering the question of reactivating the Lodge MetroParks Administration needs to know what the Boards' objectivities for the Lodge and/or building are. In the past, the expectations were that the Lodge's goals were

several-fold: First, to produce a net contribution to overhead; Second, to facilitate use of the surrounding parkland; Third, to accommodate those who would not otherwise visit our parks. Are all these goals still relevant today? Is the order of priority different?

VII.d. Options for Future Ronald Reagan Lodge Management or Building Use

Discussion During the Meeting: Supervisor of Community and Enterprise Initiatives, Kelly Barkley stated that one major constraint of the Lodge is its small kitchen which it is not set up to operate in a restaurant-style manner. She also stated that it is difficult to cater from the kitchen. January 13, 2021 will be the first Lodge rental since it was shuttered due to the pandemic, she noted.

A Board member suggested to possibly collaborate with Great Parks of Hamilton County regarding their similar facility and how they operate as MetroParks needs to focus on the Management of the Lodge. Things to analyze he noted are: What are the expenses of the lodge vs. outsourcing its operation? Staff should analyze those expenses more closely and to verify that if a vendor leases the Lodge and operates from it that that change would not then make the property subject to property tax. A Board member also suggested reconsidering the current “no charge” for fishing.

Executive Director, Jonathan Granville stated that it is also important to remember that MetroParks must consider the constraints of the National Park Service enforced deed restrictions placed on the property.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that “Requested at the last meeting of the Board were options for the future of the Ronald Reagan Lodge. Kelly Barkley, Supervisor of Community and Enterprise Initiatives, performed a deep dive into three possible futures for the Lodge. She will be present at the Board meeting to address any questions that the members of the Board might have regarding her conclusions. MetroParks’ administration is looking for Board consensus or a narrowing of options in order to further explore possible futures for the Lodge in coming months. Currently, mostly in shut-down due to the pandemic, the next several months may be an opportune monument to determine future directions for the Lodge”.

****Note: At 10:02 a.m. – The Board President Mr. Amend departed the meeting to attend to a pressing private business matter. At his departure, Vice President of the Board Mr. Nelson became the presiding officer at the meeting.***

VII.e. Fund to Fund Transfer – Fall Bond Payment

MOTION: To approve a Fund to Fund transfer as presented by MetroParks Administrative

personnel as is necessary in order to ensure cash-on-hand to make a scheduled debt service payment on a Park Improvement Bond and further to instruct the MetroParks Director to take such actions as are necessary to implement the intent of the Board in this matter. (see documents in Proceedings Book) Mr. Nelson moved, seconded by Ms. Trokhan. *Motion No. 65.20*

Vote: Mr. Amend - Absent
Mr. Nelson - Aye
Ms. Trokhan - Aye

Mr. Nelson acting as presiding officer declared the motion carried unanimously.

Discussion During the Meeting: There was no discussion at the meeting on this topic as the members of the Board were previously briefed on plans for debt service at the time the annual budget had been adopted.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that State accounting regulations require that the policy body of a political subdivision (i.e. the Board of Park Commissioners in this case) take action to authorize all Fund to Fund Transfers.

VII.f. Disposition of Surplus and/or Unnecessary Personal Property

MOTION: Having found that those items on a list labeled “2020 Additional Capital Inventory Items for Disposition” dated August 7, 2020 are no longer necessary for the purpose or purposes for which they were acquired, **to approve the disposition** of such items as purposed by MetroParks administrative personnel (i.e. through the use of the Gov Deals auction site, or donation to area public safety departments or agencies), or if such actions fail, to dispose of such property at a recycle yard or landfill as may generate as much cash value to the MetroParks as the Executive Director deems reasonably possible. And further, to instruct the MetroParks Executive Director to take such actions as are necessary to implement the intent of the Board in this matter. (see documents in Proceedings Book)

*Mr. Nelson moved, seconded by Ms. Trokhan.

Motion No. 60.20

Vote: Mr. Amend - Absent
Mr. Nelson - Aye
Ms. Trokhan - Aye

Mr. Nelson acting as presiding office declared the motion carried unanimously.

**Note: This agenda item was addressed and voted on during the discussion of item VI.a. out of the regular order of the established agenda at the discretion of the Board President.*

Discussion During the Meeting: Chief Ranger, David VanArsdale commented that any proceeds derived from the sale of donated items, mentioned in Agenda item number VI.a., would be used to purchase equipment for the Division of Public Safety as indicated on the donation form detailing the conditions of the gift.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that Board action and tracking of the disposition of items of personal property owned, but no longer needed by the MetroParks is a best practices function and is necessary to avoid impropriety and/or the appearance of such.

VII.g. Park Usage – Visitation Data Collection and Analysis

Discussion During the Meeting: Park Planner, Mr. Latham gave a Power Point Presentation to explain the data provided. (see documents in Proceedings Book)

A Board member stated we should all be aware that Rentschler Forest MetroPark gets more neighborhood foot traffic which may not be included in the presented vehicle count numbers. Mr. Latham replied that we may consider installing a pedestrian counter on the paved trail there in the future.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that “Matt Latham will share information with members of the Board and others present at the Board meeting collection methods and data regarding our extraordinary visitation rates at selected parks. The information will be useful as we plan for the future”.

VII.h. Additional Appropriation of Unencumbered 2019 Carryover Amounts

MOTION: To approve/adopt additional appropriations from the unappropriated Funds balances the amounts noted which were carried over encumbered from 2019, but which are now free from encumbrance as presented by MetroParks Administrative personnel and to instruct the MetroParks Executive Director to take such actions as are necessary to implement the intent of the Board in the matter. (see documents in Proceedings Book)

Ms. Trokhan moved, seconded by Mr. Nelson

Motion No. 66.20

Vote: Mr. Amend - Absent
Mr. Nelson - Aye
Ms. Trokhan - Aye

The Vice President declared the motion carried unanimously.

Discussion During the Meeting: None.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that State accounting rules provide that the policy body of a political subdivision must make all original and/or additional appropriations through official action(s).

VII.i. Award Presentation from NACPRO

MOTION: To acknowledge and place on file notice of an award from the National Association of County Park and Recreation Officials (NACPRO); to accept the award; to place a letter of commendation in the files of each of those MetroParks staff members who had a direct connection to implementing the Meadow Ridge Conservation project; and finally, to instruct the Executive Director to take such actions as are necessary to implement the intent of the Board in this matter. *Ms. Trokhan moved, seconded by Mr. Nelson *Motion No. 64.20*
(see documents in Proceedings Book)

Vote: Mr. Amend - Aye
Mr. Nelson - Aye
Ms. Trokhan - Aye

The Vice President declared the motion carried unanimously.

**Note: This agenda item was addressed and voted on after Motion Number 63.20 in order to accommodate the time schedule of staff invited to the meeting solely for the NACPRO presentation out of the regular order of the agenda at the discretion of the President.*

Discussion During the Meeting: Park Planner, Matt Latham stated that MetroParks was able to design the Elk Creek project mostly in-house resulting in the ability to accommodate almost twice the number of features as originally thought possible for the budget. Executive Director, Jonathan Granville stated that MetroParks has had other park districts visit Elk Creek to observe the accomplishments there and possibly attempt to duplicate them in their own former golf course projects.

A Board member stated that the MetroParks has received great feed-back from the public regarding Elk Creek trails indicating it is becoming as popular as first projected.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Mr. Granville wrote that “Kelly Barkley, who is largely responsible for crafting the successful award application, will explain the process and Chad Smith will run through the Power Point presentation provided by NACPRO at the Board meeting. We’ve also invited the staff members who made the restoration project happen to log into the Board meeting.

VII.j. Other – Miscellaneous from Board or Administration

MOTION: To continue existing insurance coverage with the Ohio Plan for an additional year at the new annual premium cost of \$54,429 including a \$300 premium for new “Malicious Acts” coverage; and finally, to instruct the Executive Director to take such actions as are necessary to implement the intent of the Board in this matter. (see documents in Proceedings Book) Ms. Trokhan

moved, seconded by Mr. Nelson.

Motion No. 67.20

Vote: Mr. Amend - Absent
Mr. Nelson - Aye
Ms. Trokhan - Aye

The Vice President declared the motion carried unanimously.

Discussion During the Meeting: Executive Director, Jonathan Granville presented a property insurance proposal for renewed coverage costing \$54,429 and stating that the options are to continue coverage, which is \$5,000 more than last year due to our loss ratio history, or ask for a 2-month extension and shop for coverage from another agency. Mr. Granville recommended that we accept the quote from the current provider (an insurance pool) and continue coverage for another year. A comment was also made that the current quote includes a Malicious Act clause that is an additional \$300.

VIII. - Executive Session

MOTION: To enter into Executive Session: None. No official Executive Session was deemed needed by any member of the Board. Therefore, there was no motion made to enter into Executive Session.

IX. - Actions Relative to Executive Session

No Board action was taken in this section of the agenda other than adjournment.

X. - Adjournment

MOTION: To adjourn the meeting at 10:32 a.m.

Mr. Nelson moved, seconded by Ms. Trokhan.

Motion No. 68.20

Vote: Mr. Amend - Absent
Mr. Nelson - Aye
Ms. Trokhan - Aye

Mr. Nelson acting as presiding officer declared the motion carried unanimously and the meeting was adjourned.

Adoption: The above minutes are a true and accurate record of the meeting

as adopted by the Board of Park Commissioners, MetroParks of Butler County.

Approved:

Attest:

Presiding Officer of the Board

Executive Director/Secretary

Date

Title

Unless rescheduled or relocated, the next regular business meeting of the Board of Park Commissioners is scheduled for September 23, 2020, at 8:30 a.m. in the Trophy Room - Ronald Reagan Lodge-Voice of America MetroPark, 7850 VOA Park Drive, West Chester Township, OH 45069-2938.