

METROPARKS OF BUTLER COUNTY
BOARD OF PARK COMMISSIONERS
REGULAR MEETING MINUTES
Thursday, December 19, 2024

The MetroParks of Butler County Board of Park Commissioners met in work session and regular meeting on Thursday, December 19, 2024, at Timberman Ridge MetroPark, 1976 Timberman Road, Hamilton, Ohio 45013

WORK SESSION

The MetroParks of Butler County Board of Park Commissioners met for a work session at 8:30 am on Thursday, December 19, 2024 at Timberman Ridge MetroPark, 1976 Timberman Road, Hamilton, Ohio 45013.

Members present: Cynamon Trokhan, Larry Gersbach, Daryl Nelson

Staff present: Jaime Kimbrough, Jackie O'Connell, Shelly Schultz, Chad Smith, Rhiana Barrero, Zeb Acuff

Staff presented how the budget was created and managed. There was a discussion about how any excess money in salaries was reappropriated and spent. The board expressed a desire to see monthly expense reports presented differently, including year-to-date from prior years. Additionally, for clarity, the 2026 Budget will be prepared and presented in a similar format to the monthly expense reports.

REGULAR MEETING

Call to Order

The meeting was called to order at 9:40 a.m. by Ms. Trokhan

I. Roll Call and Agenda

Members present: Cynamon Trokhan, Larry Gersbach, Daryl Nelson

Staff present: Zeb Acuff, Rhiana Barrero, Jaime Kimbrough, Jackie O'Connell, Amy Pellman, Shelly Schultz, Chad Smith

III. Approval of Minutes

Approval of the November 21, 2024 Work Session Minutes

Approval of the November 21, 2024 Regular Meeting Minutes.

Mr. Nelson moved to approve; Mr. Gersbach seconded.

Motion Passed. Vote: Aye: Ms. Trokhan, Mr. Gersbach, Mr. Nelson

IV. Consent Agenda

a. Donations – November

Motion to approve items on the Consent Agenda

Consent Agenda items are considered routine and will be enacted collectively by one motion and one vote. Any member of the Board may ask the presiding officer to remove any items for individual consideration.

Mr. Gersbach moved to approve; Mr. Nelson seconded.

Motion Passed. Vote: Aye: Ms. Trokhan, Mr. Gersbach, Mr. Nelson

VI. Finance

a. Schedule of Payables – November 2024

Resolution Approving MetroParks Schedule of Payables

Resolution No. 34.24

WHEREAS, the mission of MetroParks of Butler County is to provide a superior park system that maximizes the community's quality of life through conservation, education, and recreation; and

WHEREAS, Article 3, Section II, A of the Bylaws of MetroParks of Butler County state that Board of Park Commissioners must ratify payments at the meeting immediately following payments processed in accordance with ORC 1545.07;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of MetroParks of Butler County, Ohio that the vouchers and bills for November, 2024 are ratified as witnessed below.

THIS RESOLUTION approved and adopted by the Board of Park Commissioners, MetroParks of Butler County, this 19th day of December, 2024, and is effective immediately.

Mr. Gersbach moved to approve; Mr. Nelson seconded.

Motion Passed. Vote: Aye: Ms. Trokhan, Mr. Gersbach, Mr. Nelson

b. November YTD Revenue & Expense Report

VII. Administrative Reports

Administration: Ms. Jackie O'Connell distributed the list of organizational priorities for 2025. There was a brief discussion about replacing the fencing at the Day Farm property. The homeowner, Mr. House, has expressed specific preferences regarding the fence replacement.

VIII. Old Business

a. Approval of 2025 Budget

The Board approved an interim budget at the November 21, 2024, meeting; the budget was re-presented and the final 2025 Budget was adopted.

Resolution Approving 2025 Annual Budget

Resolution No. 31.24

WHEREAS, the mission of MetroParks of Butler County is to provide an exceptional park system that maximizes the community's quality of life through conservation, education, and recreation; and

WHEREAS, the Ohio Revised Code indicates that only a policy board of a political subdivision may adopt an annual budget; and

BE IT RESOLVED, the Board of Park Commissioners hereby approves the MetroParks budget for Fiscal Year 2025 beginning January 1, 2025 with expenses of \$11,324,857.00

THIS RESOLUTION is approved and adopted by the Board of Park Commissioners of MetroParks of Butler County, this 19th day of December, 2024 and may be submitted to the Butler County Auditor.

Mr. Nelson moved to approve; Mr. Gersbach seconded.

Motion Passed. Vote: Aye: Ms. Trokhan, Mr. Gersbach, Mr. Nelson

XII. – Adjournment

Mr. Nelson moved to adjourn the meeting at 9:47 a.m., Mr. Gersbach seconded.
Motion Passed. Vote: Aye: Ms. Trokhan, Mr. Gersbach, Mr. Nelson

Adoption: The above minutes are a true and accurate record of the meeting as adopted by the Board of Park Commissioners, MetroParks of Butler County.

Approved:

Attest:

Presiding Officer of the Board

Jacqueline O’Connell,
Executive Director/Secretary

Date