

METROPARKS OF BUTLER COUNTY
BOARD OF PARK COMMISSIONERS
REGULAR MEETING MINUTES
February 26, 2021

The MetroParks of Butler County Board of Park Commissioners met in regular session on Friday, February 26, 2021, and, because of the Coronavirus Public Health Emergency and the social distancing orders in effect, the meeting was held as a *Zoom Virtual Meeting* pursuant to recent amendments to Chapter 121 of the Ohio Revised Code temporarily allowing remote participation at a public meeting of the Board.

I. - Call to Order

The meeting was called to order at **3:03 pm** by **President Daryl Nelson**.

II. - Roll Call and Agenda

Members present for purposes for roll call were **Mr. Daryl Nelson and Ms. Cynamon Trokhan. Mr. Gregory Amend was absent for this meeting.**

The Board worked from the following agenda:

AGENDA

- I. Call to Order –3:00 p.m.**
- II. Roll Call**
- III. Public Comment Regarding Agenda Items ***
- IV. Approval of Minutes – January 29, 2021, Regular Meeting**
- V. Consent Agenda ****
 - a. Financial Reports
 - (1) Donations
 - (2) Summary of Transfers and Budget Modifications
 - b. Schedule of Payables
 - c. Employment Activity Report
 - d. Special Event Contracts and Athletic Field Use Licenses- NONE
 - e. Change Order #3 Re: VOA North Fields Project
 - f. Contract Amendment #1 RE: Gilmore M2M Engineering
 - g. Annual Disposition of Surplus and/or Unneeded MetroParks-Owned Personal Property– 2021 List
- VI. Old Business**
 - a. Monthly Public Safety Activity Summary Report
 - b. Monthly Community and Enterprise Initiatives Summary Report
 - c. Monthly Operational Services *with* Status Chart, Park Connections and Visitor Services
 - d. Monthly Workplace Talent Management Summary Report
 - e. Other-Miscellaneous from Board or Administration

VII. New Business

- a. Indian Meadows Connector Trail-MOU with Fairfield Township
- b. Resolution Authorizing Payment of Unavoidable Late Fees due to Transition to New Fiscal Year
- c. Resolution Authorizing the Application for Paddling Enhancement Grant Application- Rentschler Forest MetroPark
- d. Award 2021 Parking Services Contract
- e. Use of VOA and Rentschler Forest MetroParks- Revised MOU with the Great Miami Rowing Center
- f. Other-Miscellaneous from Board or Administration

VIII. Executive Session

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment and Compensation
- c. Pending Litigation

IX. Miscellaneous Relative to Executive Session

X. Adjournment

III. - Public Comment Regarding Agenda Items

Mr. Andy Dillhoff of 6033 Dunwoody Rd. Hamilton, Butler County, Ohio was recognized and addressed the Board. Mr. Dillhoff stated that Executive Director Jonathan Granville had said in the January 29, 2021 Board Meeting that MetroParks had applied for grants for the 5750 Dunwoody Rd. Property (“the Property”), and asked Mr. Granville to elaborate on that statement. Mr. Granville replied that Mr. Dillhoff had misquoted him and stated that he had not said that MetroParks had applied for any grants for the Property in that January 29, 2021 Board Meeting, and invited him to address the Board with his comments. Mr. Granville stated that what he (Granville) had said at the Board meeting on January 29, 2021 could be found in the minutes of that meeting which the Board had just approved and which would be posted on the MetroParks website.

A Board Member reminded the public in attendance that the purpose of the Public Comment portion of this MetroParks Board of Park Commissioners meeting was for the public to address the Board.

Ms. Sarah Dillhoff of 6033 Dunwoody Rd. Hamilton, Butler County, Ohio was recognized next and addressed the Board. Ms. Dillhoff asked when a sign memorializing the Stander Family would be erected on the Property. A Board Member responded that MetroParks staff would look into Ms. Dillhoff’s question and would respond back to her sometime after the Board of Park Commissioners meeting.

Ms. Heidi McKee of 2507 Oxford Reily Rd. Oxford, Butler County, Ohio was recognized next and addressed the Board. Ms. McKee summarized comments that MetroParks had received about the proposed Governor Bebb MetroPark Master Plan. She also stated that the majority of the public comments that were received to date were opposed to the latest proposed draft of the Governor Bebb Master Plan. In addition to her statement, Ms. McKee asked if Governor Bebb was classified as a “preserve” or a “park”, and whether it had a charter which applied to

its purpose and that regulated what could be done on the property. The Board President indicated to Ms. McKee that a MetroParks staff member would send her information about the history of Governor Bebb after the Board Meeting. Ms. McKee also inquired why the current Governor Bebb Master Plan comment period had been extended, and when the dates for the Governor Bebb Master Plan in-person listening sessions would be scheduled.

Park Planner/Project Manager Matt Latham stated that due to the COVID-19 Public Health Emergency, standard in-person listening sessions to collect public comment on the proposed Governor Bebb Mater Plan were not feasible earlier. Because the Governor Bebb Master Plan had received so much interest, it was MetroParks intention to both extend the comment period on the existing plan, and to add additional methods to engage the public to make public comments by holding in-person sessions in May of 2021. Mr. Latham also said that the in-person listening sessions would be scheduled and announced on the MetroParks website approximately one month in advance of the in-person session.

Ms. Michelle Webster of 1788 Bebb Park Ln. Okeana, Butler County, Ohio was recognized next and addressed the Board. Ms. Webster stated that she lives next to Governor Bebb MetroPark. She expressed concerns about the pending draft Governor Bebb Master Plan and asked if MetroParks would consider developing other parks where there were no nearby private residences instead of at Governor Bebb. Ms. Webster also said that she was also concerned about how the sale of the former Stander Property was handled by MetroParks.

A Board Member responded to Ms. Webster and said that MetroParks will hold additional in-person listening sessions to assess further comments on the proposed Governor Bebb Master Plan, alluding to the fact that the master planning process had not yet concluded.

With the public comment section of the meeting having ended with no additional persons wishing to address the Board, the Board moved to its regular order of business.

IV. - Approval of Minutes January 29, 2021 Meeting

MOTION: To approve the minutes of the January 29, 2021 Meeting as presented by staff to the Board.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 10.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

V. - Consent Agenda

MOTION: Following discussion, to enact the blanket approval, acceptance, acknowledgment of receipt, and/or ratification of all items listed in the Consent section of the meeting agenda for the February 26, 2021, Board meeting which have not previously or more specifically been approved or accepted, acknowledged, and or ratified otherwise by the Board; including, but not limited to, motions listed and any modifications to those motions made during this meeting; including any actions on budget modifications (account transfers within a Fund) and/or changes to employee status or compensation previously taken by the Executive Director and the Executive Director's previous actions related to payments and/or contracts all as recorded in the minutes adopted by the Board or on documents referred to in these minutes hereinafter, including Agenda Items **V.a. through V.g.** (a.k.a. the Consent Agenda); and finally, instructing the Executive Director to take such actions as are necessary to implement the intent of the Board in any and all of these matters. See documents in the Proceedings Book of the Board.

Discussion During the Meeting: None.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 11.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

V.a. - (1) Donations- Approved - no separate action.

V.a. - (2) Summary of Transfers and Budget Modifications - Approved - no separate action.

V.b. - Schedule of Payables - Approved - no separate action.

V.c. - Employment Activity Report - Approved - no separate action.

V.d.- Special Event and Contracts and Athletic Field Use Licenses - NONE

To ratify and place on file: No Special Event or Athletic Use Licenses were presented at the meeting.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Executive Director, Mr. Granville wrote that Board approval, ratification and/or acknowledgment of receipt is required for most items included on the Consent Agenda section of the meeting agenda if only so that the official record reflects Board intent and/or compliance with internal and external rules or policies. However, he noted that any Consent agenda item may be removed from group approval at the request of any Board Member and considered separately.

V.e. – Change Order #03 Re: VOA North Fields Project

MOTION: To ratify and approve for the record Change Order #03 on the North Fields Project with DER Development Company, LLC increasing the total cost of the Contract by \$2,565.00 for the purpose of changing eight pedestrian style drain inlet grates to standard drain inlet grates. Further, to instruct the Executive Director to take such action(s) as he deems are necessary to implement the intent of the Board in this matter.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that following the installation of the storm drain cover grates, the style of which was specified in the contract specifications, it was discovered that they were prone to blockage by the natural vegetation found surrounding the new field location. Blockage results in field flooding. A new style storm drain grate cover was substituted. Utilizing standing Board delegated authority, the Executive Director approved the contract changes (cost increase) recommended by Park Planner/Project Manager, Matt Latham as the long-term best solution to remedy what would have been an operational problem. Since the Board awarded the construction contract for this project, as a best practices' standard, Board action to ratify the Change Order, which impacts the total cost, is requested.

V.f. – Contract Amendment #01 Re: Gilmore M2M Engineering

MOTION: To ratify and approve for the record Contract Amendment #01 Re: Gilmore M2M Engineering Project increasing the total cost of the project by \$39,573.00 for the purpose of realigning the trail to avoid impacting private property. Further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the Board in this matter.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that utilizing standing Board delegated authority, the Executive Director approved the changes recommended by MetroParks' consultant and Park Planner/Project Manager, Matt Latham. As a best practices' standard, Board action to ratify the Contract Amendment is requested.

V.g. – Annual Disposition of Surplus and/or Unneeded MetroParks-Owned Personal Property-2021 List

MOTION: Having found that the items on the list dated 2/18/21 which has been presented to the Board by Administration are no longer needed for the purposes for which they were acquired by the MetroParks, I move to declare them surplus and authorize the disposition of these items and materials by public internet-based auction, sealed bid, or if not disposed of in any such manner, by other legal, efficient and public means deemed by the Executive Director (or his designee) to provide the most value to the MetroParks.

Further, to instruct the Executive Director to take such actions(s) as he deems necessary to implement the intent of the Board in this matter.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that numerous items and materials have accumulated at various locations within the park system. These items no longer have a purpose or value to the MetroParks. Board action to authorize their disposal as noted above is required by custom and/or state law. Mr. Granville also wrote that he recommended the Board authorize the disposition of the items listed through the means indicated above. Pursuant to standing arrangements, items deemed as having any potential for sale will be offered through the GovDeals internet auction site. Some items with no value may be scrapped or sent out for recycling or if necessary, the landfill. Supervisor of Financial Services Yamini Patel, whose team coordinates inventory control, compiled the list with the assistance of various other MetroParks division personnel and will be present at the meeting to answer any questions regarding it.

VI. - Old Business

VI.a. Monthly Public Safety Activity Summary Report

Discussion During the Meeting: Chief Ranger, David VanArsdale provided a monthly Division of Public Safety Report which was included in the Board's pre-meeting packet prior to this meeting. In addition to his monthly report, Chief VanArsdale mentioned that the parks have remained busy even with cold weather. He also commented that he connected with Ms. Michelle Webster by phone earlier to discuss safety concerns she had expressed about Governor Bebb MetroPark.

A Board Member inquired if the recent snowfall had created any additional problems for Division of Public Safety or the Division of Operations. Chief VanArsdale said that MetroParks Operations staff did a thorough job clearing snowy areas in the parks, and that the accumulated snowfall did not pose any additional challenges for staff in his division. The Executive Director, Mr. Jonathan Granville added that if patrons are out in the parks and notice any operational issues, they should contact MetroParks so that they can be properly addressed. See Chief VanArsdale's monthly report in the Proceedings Book of the Board.

VI.b. Monthly Community and Enterprise Initiatives Summary Report

Discussion During the Meeting: Supervisor of Community and Enterprise Initiatives, Kelly Barkley, submitted a monthly Division Report which was included in the Board's pre-meeting packet prior to this meeting. Ms. Barkley noted that MetroParks received good press coverage from WLWT and City Beat about the recent snowfall and sled ridding opportunities at the Chill Hill at Voice of America MetroPark. Ms. Barkley also stated that she continues to work on the

RFP for operations at Ronald Regan Lodge at Voice of America MetroPark, and that MetroParks was accepting bid proposals for the 2021 Food and Beverage Concessions RFP for the UC Health West Chester Hospital Fieldhouse.

A Board Member inquired about the status of the Ronald Reagan Lodge at Voice of America MetroPark. Ms. Barkley noted that no new reservations had been taken for the Ronald Reagan Lodge since the last meeting of the Board, and that MetroParks anticipated new revised COVID-19 Public Health Orders from the Ohio Department of Health sometime in the next few weeks that may allow the Ronald Reagan Lodge to re-open by the Summer of 2021. See Ms. Barkley's monthly report in the Proceedings Book of the Board.

VI.c. Monthly Operational Services *with* Status Chart, Park Connection and Visitor Services Summary Reports

Discussion During the Meeting: Deputy Director Chad Smith submitted a monthly Operational Services *with* Status Chart, Park Connections and Visitor Services Summary report which was included in the Board's pre-meeting packet prior to this meeting. In addition to his monthly report, Mr. Smith said that the Division of Operations worked on invasive species removal projects during the winter months of 2021. Mr. Smith also stated that he expected that Park Connections would return to in-person educational programming in March of 2021. Finally, Mr. Smith also said that Kim Shapiro, Manager of Visitor Services started with MetroParks in January of 2021.

A Board Member asked if MetroParks staff reached out to the community to inform them when invasive species control projects were in progress, and stressed the importance of educating the public about why invasive species control projects are done. Mr. Smith replied that MetroParks staff does reach out to the public through various methods to alert them to any projects that are planned. Another Board Member inquired about numbers of park visitors during the recent snowfall and cold weather. Chief David VanArsdale mentioned the Division of Public Safety continued to have high visitor contact throughout the colder months of 2021. See Mr. Smith's monthly report in the Proceedings Book of the Board.

VI.d. Monthly Workplace Talent Management Summary Report

Discussion During the Meeting: Supervisor of Workplace Talent Management Jaime Kimbrough submitted a monthly Division Report which was included in the Board's pre-meeting packet prior to this meeting. Ms. Kimbrough noted that MetroParks only had one recordable staff injury in 2020. A Board member inquired about any developments in staffing for Spring of 2021. Ms. Kimbrough noted that a few job postings had just closed, and that there were a number of applicants for each job posting. See Ms. Kimbrough's monthly report in the Proceedings Book of the Board.

VI.e. Other-Miscellaneous from Board or Administration

None.

VII. – New Business

VII.a. Indian Meadows Connector Trail-M.O.U. with Fairfield Township

MOTION: To approve the Memorandum of Understanding (M.O.U.) between the Fairfield Township Board of Trustees and the Board of Park Commissioners for the design, construction, operation and maintenance of an Indian Meadows Connector Trail as presented by the MetroParks Administration or another M.O.U. which the MetroParks Executive Director Deems to be substantially similar. And further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Park Planner/Project Manager Matt Latham stated that MetroParks was approached by Fairfield Township about constructing a trail from the Indian Meadows subdivision to the Reigart Road and Line Hill Mound Areas of Rentschler Forest MetroPark. Mr. Latham noted that MetroParks focus is on major trail corridors, but that it would be prudent for MetroParks to support Fairfield Township in their effort to acquire ODNR grant funds for construction of the proposed trail. Mr. Latham also said that the proposed M.O.U. does not obligate MetroParks to pay for any costs related to trail construction, and that MetroParks would take over all operational duties and costs for the trail once construction has been completed if the proposed M.O.U. is adopted by both the Township and MetroParks. Mr. Granville noted that this M.O.U. would create a section of paved trail at Line Hill Mound, and it would alleviate pedestrian traffic on Reigart Rd., both of which would increase public safety at Rentschler Forest.

A Board member inquired how gates would be managed with the addition of the new trail. Mr. Granville noted that there is an existing gate at Line Hill Mound area that would allow MetroParks to limit trail access at dusk when the parks normally close.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 12.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that he recommended that the Board approve the M.O.U. with Fairfield Township because the proposed trail will increase public safety on Reigart Road by providing residents and others with a separate pathway to travel to/from Rentschler Forest MetroPark and to/from the Great Miami River Trail. The cash

outlay by MetroParks for trail design and construction would be zero. MetroParks' costs would come after construction from operating and maintaining the trail into the future. Mr. Granville also wrote that because long term commitment to operate and maintain the proposed new trail and a possible conveyance of an easement for the trail would or may be required, the decision to approve the M.O.U. should be made by the Board, rather than by administration.

VII.b. Resolution Authorizing the Payment of Unavoidable Late Fees due to Transition to New Fiscal Year

MOTION: To authorize the payment of unavoidable late fees totaling \$0.05 on the chart (resolution) provided to the Board by MetroParks Administrative Staff, and ordering that they be paid. And further, to instruct the Executive Director to take such actions(s) as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Supervisor of Financial Services Yamini Patel explained that an additional late fee charge of \$0.05 had accrued because of timing of the payment of the original late fees, which were originally approved to be paid by a resolution at the January 29, 2021 Board Meeting.

Mr. Trokhan moved, seconded by Mr. Nelson.

Motion No. 13.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that the County Auditor will not pay any late fees without a specific resolution of the Board directing him to do so and absolving him of any responsibility for any finding for recovery. For a Board that only meets once a month this can mean the paying of late fees caused by late fees, as is the case here.

VII.c. Resolution Authorizing the Application for Paddling Enhancement Grant Application-Rentschler Forest MetroPark

MOTION: To approve applying for a Federal Boating Safety Financial Assistance Grant (a.k.a. a "Padding Enhancement Grant") with and through the Ohio Department of Natural Resources, Division of Parks and Watercraft and adopting and approving a formal Resolution as presented by MetroParks administration authorizing the application, etc. Further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Park Planner/Project Manager Matt Latham stated that the proposed grant application is for the same type of Paddling Enhancement grant that MetroParks received for Voice of America MetroPark, which will be used to help construct an adaptive kayak launch at VOA. Mr. Latham said that MetroParks would use this new grant to improve a gently sloped watercraft launch at Rentschler Forest MetroPark, allowing for better hand-carried watercraft access to the Great Miami River.

A Board member asked if the proposed improved launch facility at Rentschler Forest would also be a handicapped accessible launch facility, similar to the new pending launch at VOA. Mr. Latham said that the improved launch at Rentschler Forest would not be constructed to be an adaptive launch like the one at VOA. A Board member asked if the proposed location for the launch at Rentschler Forest MetroPark was on Miami Conservancy District (MCD) property. Mr. Latham replied that the site of the proposed launch was not on MCD property, and therefore MetroParks did not need approval from MCD.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 14.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that Administrative Staff is requesting approval to apply for state grant funding for up to \$44,000 for construction to improve the existing canoe-kayak launch at Rentschler Forest MetroPark-Reigart Road Area. Given the recent upswing in the use of hand powered watercraft in and around our parks, the timing of the grant could almost not be better. If funded, design will start in 2021. Construction and completion will occur in 2022. MetroParks' cash out-of-pocket on this project is expected to be about \$5,000. Park Planner/Project Manager Matt Latham will attend the Board Meeting and will address any questions the members of the Board may have about the project. Mr. Granville also wrote that grant program rules specifically require that the policy body of the grant recipient officially act to approve a resolution to apply.

VII.d. Award 2021 Parking Services Contract

MOTION: Having reviewed all responsive proposals received and ranked by Administrative Staff, the Board of Park Commissioners hereby instructs the MetroParks Executive Director to negotiate and execute a one-year contract for parking services with the 1st ranked respondent, Sharp's Valet Parking Services, Inc. and if a favorable and mutually agreeable contract in the opinion of the Executive Director cannot be executed with the 1st ranked respondent, the Executive Director is authorized to negotiate and execute a one-year contract with another, next-highest respondent and so on until an attempt to enter into a mutually agreeable contract with one of the current respondents has failed. And further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the Board in this

matter.

Discussion During the Meeting: Mr. Granville stated that due to the periodic nature of tournaments and special events at Voice of America MetroPark primarily, MetroParks has required the use of outside parking services in the past. Mr. Granville noted that total contract amount paid in 2021 will not meet the state minimum threshold to require a formal bidding process pursuant to state law, so an informal RFP process was instituted to collect responses for parking services in 2021. Deputy Director Chad Smith stated MetroParks received three quotes through the informal RFP process, and that he recommended contracting with Sharps Valet Parking Services, Inc., as that company had submitted the best and lowest cost proposal. Mr. Smith also said that MetroParks has worked with Sharps Valet in the past, and have had a good experience with that company.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 15.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that he recommended approval of the draft motion above which will enable the MetroParks to obtain parking services before prime tournament and special event season begins at VOA and the other parks. A parking service contractor is necessary to secure the extra man hours required to manage large tournaments and outdoor special events without adding otherwise unnecessary public employees. Mr. Granville also wrote that based on the available historical data from previous non-COVID years the expected annual cost of the recommended parking services contractor will exceed the standing delegated authority of the Executive Director in this category or expense. Therefore, in order to secure parking services Board action is required.

VII.e. Use of VOA and Rentschler Forest MetroParks-Revised MOU with the Great Miami Rowing Center

MOTION: To approve the Amended Memorandum of Understanding (M.O.U.) with the Great Miami Rowing Center for programming and use of parts of Rentschler Forest and Voice of America MetroParks as presented by MetroParks Administrative Staff or another M.O.U. which the MetroParks Executive Director deems to be substantially similar. And further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: There was no action taken on the adoption of this M.O.U. due to the absence of third of the Board of Park Commissioners who could act on this matter. Ms. Cynamon Trokhan noted that she was unable to vote or comment on the matter due to her

involvement with the Great Miami Rowing Center, causing a potential conflict of interest. Due to the lack of a quorum present, the Board did not take any action related to this M.O.U.

VII.f. Other-Miscellaneous from Board or Administration

A Board Member asked if Deputy Director Chad Smith had been in touch with a gentleman about a sled donation for Chrisholm MetroPark. Mr. Smith indicated that MetroParks had been in touch with the potential donor.

Before acting on a motion to enter Executive Session, Board President Daryl Nelson stated that MetroParks staff would follow up with the members of the public who had asked questions that were promised during the Public Comments portion of the Board Meeting.

VIII. Executive Session

MOTION: To enter Executive Session at 3:59 pm.

Ms. Trokhan called for a roll call vote, seconded by Mr. Nelson, for the purpose of discussions involving:

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment and Compensation
- c. Pending Litigation

Motion No. 16.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

The Board returned to regular session at 4:49 pm. Those members of the public that were still in the Zoom waiting room were then permitted to observe the remainder of the meeting.

IX. - Actions Relative to Executive Session

No Board action was taken in this section of the agenda other than adjournment which follows.

X. - Adjournment

MOTION: To adjourn the meeting at 4:49 pm.

Mr. Nelson moved, seconded by Ms. Trokhan.

Motion No. 17.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

Adoption: The above minutes are a true and accurate record of the meeting as adopted by the Board of Park Commissioners, MetroParks of Butler County.

Approved:

Attest:

Presiding Officer of the Board

Executive Director/Secretary

Date

Title

Unless rescheduled or relocated, the next regular business meeting of the Board of Park Commissioners is scheduled for March 18, 2021, at 8:30 a.m.