

METROPARKS OF BUTLER COUNTY
BOARD OF PARK COMMISSIONERS
REGULAR MEETING MINUTES
Thursday, July 15, 2021

The MetroParks of Butler County Board of Park Commissioners met in regular session on Thursday, July 15, 2021, in the Lakeview Room-Ronald Reagan Lodge at Voice of America MetroPark, 7850 VOA Park Drive, West Chester Township, OH 45069-2938.

I. - Call to Order

The meeting was called to order at **8:31 a.m.**, by **President Daryl Nelson**.

II. - Roll Call and Agenda

Members present for purposes for roll call were **Mr. Daryl Nelson and Ms. Cynamon Trokhan**. **Mr. Greg Amend was absent for this meeting**.

The Board worked from the following agenda:

AGENDA

- I. Call to Order –8:30 a.m.**
- II. Roll Call**
- III. Public Comment Regarding Agenda Items ***
- IV. Approval of Minutes – June 24, 2021 Regular Meeting**
- V. Consent Agenda ****
 - a. Financial Reports
 - (1) Cash Summary Report
 - (2) Cash and Expenditure Forecast
 - (3) Donations Report
 - (4) Summary of Transfer and Budget Modifications
 - (5) Revenue Summary and Commentary
 - (6) Expenditure Summary and Commentary
 - (7) VOA Cost Center Receipts and Disbursements Monthly Statement
 - (8) Stander Legacy Fund Report
 - b. Schedule of Payables
 - c. Employment Activity Reports
 - d. Special Event Contracts and Athletic Field Use Licenses
- VI. Old Business**
 - a. Monthly Public Safety Activity Summary Report
 - b. Monthly Community and Park Relations Summary Report-Abbreviated

- c. Monthly Operational Services, Park Connections and Visitor Services Summary Report
- d. Monthly Workplace Talent Management Summary Report
- e. Bi-Monthly Capital Projects Update
- f. Adoption of Governor Bebb MetroPark Vision Plan
- g. Resolutions Determining to Proceed with Submitting the Question of a Tax Levy to the Electors
- h. Other-Miscellaneous from Board or Administration

VII. New Business

- a. Financial Review-2nd Quarter of 2021
- b. Easements for Sewer and Gas Relocation Project at Gilmore MetroPark
- c. Salary Survey Recommendations
- d. Final Executive Search Plan, etc.
- e. Final Revised Angst Property Acquisition Documents and Lease
- f. Other-Miscellaneous from Board or Administration

VIII. Executive Session

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment, Compensation and/or Promotion of a Public Employee
- c. Pending Litigation

IX. Miscellaneous Relative to Executive Session

X. Adjournment

III. - Public Comment Regarding Agenda Items none

IV. - Approval of Minutes

June 24, 2021 Regular Meeting

MOTION: To approve the minutes of the June 24, 2021 Regular Meeting as presented by staff to the Board.

Mr. Nelson moved, seconded by Ms. Trokhan.

Motion No. 54.21

Vote:

- Mr. Nelson - Aye
- Ms. Trokhan - Aye
- Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

V. - Consent Agenda

MOTION: Following discussion, **to enact the blanket approval, acceptance, acknowledgment of receipt, and/or ratification of all items listed** in the Consent section of the meeting agenda for the July 15, 2021 Board meeting which have not previously or more specifically been approved or accepted, acknowledged, and/or ratified otherwise by the Board; including, but not limited to, motions listed and any modifications to those motions made during this meeting; including any actions on budget modifications (account transfers within a Fund) and/or changes to employee status or compensation previously taken by the Executive Director and the Executive Director's previous actions related to payments and/or contracts all as recorded in the minutes adopted by the Board or on documents referred to in these minutes hereinafter, including Agenda Items **V.a. through V.d.** (a.k.a. the Consent Agenda); and finally, instructing the Executive Director to take such actions as are necessary to implement the intent of the Board in any and all of these matters. See documents in the Proceedings Book of the Board.

Discussion During the Meeting:

As noted below, Ms. Trokhan moved for approval of the items on the Consent Agenda, seconded by Mr. Nelson.

Motion No. 55.21

Vote:

Mr. Nelson - Aye
Ms. Trokhan - Aye
Mr. Amend - Absent

The presiding officer declared the motion carried unanimously, thereby approving and/or ratifying and placing on file the following:

- V.a. - (1) Cash Summary Report- **Approved - no separate action.****
- V.a. - (2) Cash and Expenditure Forecast - **Approved - no separate action.****
- V.a. - (3) Donations Report (June 2021)- **Approved- no separate action.****
- V.a. - (4) Summary of Transfers and Budget Modifications (June 2021)- **Approved, no separate action.****
- V.a. - (5) Revenue Summary and Commentary- **Approved, no separate action.****
- V.a. - (6) Expenditure Summary and Commentary- **Approved, no separate action.****
- V.a. - (7) VOA Cost Center Receipts and Disbursements Monthly Statement- **Approved, no separate action.****
- V.a. - (8) Stander Legacy Fund Report- **Approved, no separate action.****
- V.b. - Schedule of Payables (June 2021) - **Approved - no separate action.****
- V.c. - Employment Activity Reports- **Approved - no separate action.****
- V.d. - Special Event and Contracts and Athletic Field Use Licenses – **Approved-no separate action.****

To ratify and place on file:

- d. Special Event Contracts and Athletic Field Use Licenses
 - (1) Special Event Contracts and/or Associated Sales or Commercial or Other Permits
Pending Board Action-NONE
 - (2) Approved Special Event Contracts-Information ONLY
 - (a) MOJO Tri Club- MOJO Triathlon- Sunday, August 29, 2021-VOA (Repeat)
 - (3) Approved VOA Athletic Complex License Contracts-Information ONLY
 - (a) Ohio Youth Soccer Association- US Youth Soccer Midwest President's Cup-
Wednesday, June 16-Monday, June 21, 2021-VOA (Repeat)
 - (4) Approved Practice Field Contracts-Information ONLY
 - (a) Game Breaker Lacrosse-Daily Use Various Dates/Times-July 12-December 31, 2021-
VOA (Repeat)
 - (b) Revolution Soccer-Daily Use Various Dates/Times-July 12-December 31, 2021-VOA
(Repeat)

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting information packet, Executive Director, Mr. Granville wrote that Board approval, ratification and/or acknowledgment of receipt is required for most items included on the Consent Agenda section of the meeting agenda if only so that the official record reflects Board intent and/or compliance with internal and external rules or policies. However, he noted that any Consent Agenda item may be removed from group approval at the request of any Board Member and considered separately. No items were considered separately but had any item in the Consent Agenda been acted on separately the draft motions and information below which all now stand approved or ratified and/or placed on file, would have applied.

VI. - Old Business

VI.a. Monthly Public Safety Activity Summary Report

Discussion During the Meeting: Chief Ranger, David VanArsdale provided a monthly Division of Public Safety Report which was included in the Board's pre-meeting packet prior to this meeting. Lt. Rusty Riegler reported that there have been no significant challenges dealt with by the Division of Public Safety over the past month.

See Chief VanArsdale's monthly report in the Proceedings Book of the Board.

VI.b. Monthly Community and Enterprise Initiatives Summary Report- Abbreviated

Discussion During the Meeting: MetroParks Administrative Staff submitted an abbreviated Division Report which was included in the Board's pre-meeting packet prior to this meeting. A Board member inquired about prioritization of any previously paused projects and tasks when the new Supervisor of Community and Park Relations, Katie Ely, starts to work in that position. Mr. Granville responded that the tasks will be subdivided between the Supervisor of Community and Park Relations and the Supervisor of Visitor Services, who will start when she reports to work in July. He commented that the Ronald Reagan Lodge will now fall under the Division of Visitor Services, and will no longer be the responsibility of Community and Park Relations.

See the report in the Proceedings Book of the Board.

VI.c. Monthly Operational Services, Park Connections and Visitor Services Summary Reports

Discussion During the Meeting: Deputy Director Chad Smith submitted a monthly Operational Services, Park Connections and Visitor Services Summary report which was included in the Board's pre-meeting packet prior to this meeting. Mr. Smith reported the Division of Operations has been working on installing new lighting near the Ronald Reagan Lodge area. Mr. Smith also explained that this division had been working on ongoing trail work and invasive species removal at various park locations. A Board member asked how many trails are currently closed. Mr. Smith stated that none were closed to the public at this time. Mr. Smith reported that the Division of Visitor Services has conducted its first monthly "catch report" drawing for the fishing program at VOA MetroPark. Additionally, Mr. Smith stated that the President's Cup at the VOA MetroPark Athletic Field Complex was successful, despite some weather-related delays and cancellations. Finally, Mr. Smith explained that the Division of Park Connections held three successful Hump Day Concerts in the VOA Athletic Field Complex that have not been cancelled due to weather. A Board member asked how the public is notified if there were weather-related Hump Day Concert cancellations. Mr. Smith replied that alerts are posted to the MetroParks website and posted on social media for the public to view.

See Mr. Smith's monthly report in the Proceedings Book of the Board.

VI.d. Monthly Workplace Talent Management Summary Report

Discussion During the Meeting: Supervisor of Workplace Talent Management Jaime Kimbrough submitted a monthly Division Report which was included in the Board's pre-meeting packet prior to this meeting. A Board member inquired about the rise in employee training hours in the month of June. Ms. Kimbrough responded that MetroParks had conducted an "All Staff" meeting in June, the first one that has been held in over a year, which was the cause of the rise in hours. There was a short discussion regarding the recent salary survey and the plan for the upcoming Executive Director search.

See Ms. Kimbrough's monthly report in the Proceedings Book of the Board.

VI.e. Bi-Monthly Capital Projects Update

Discussion During the Meeting: Park Planner/Project Manager Matt Latham submitted a monthly bi-monthly Capital Project Update which was included in the Board's pre-meeting packet prior to this meeting. Mr. Latham stated that the Great Miami River Trail construction at Rentschler Forest MetroPark will begin soon, and that his division was prepping materials and signs to notify the public about trail construction. A Board Member inquired about how much of the trail would be impacted by the construction. Mr. Latham stated that most of the Great Miami River Trail at Rentschler Forest MetroPark will be affected upstream from the Hamilton Boat Club and that the Timberhill Area of Rentschler Forest will be closed to reservations in the Fall in order to facilitate construction of trail facilities. A Board Member inquired if there would still be parking available to access the open portions of the trail while construction was happening. Mr. Latham stated that yes, there would be parking available for the general public to use at the Reigart Road Area.

Mr. Latham also said that construction on Fields 23 and 24 at the VOA MetroPark Athletic Field Complex started after the conclusion of the President's Cup in June 2021. Mr. Latham said that the expansion of Fields 23 and 24 will be the last currently planned and funded expansion of the VOA Athletic Field Complex, unless construction begins on the Cricket pitch at VOA MetroPark.

Additionally, Mr. Latham explained that the City of Hamilton's sewer relocation project at Gilmore MetroPark will begin in the next few weeks, as well as repairs to the bridge at Sebald MetroPark. Mr. Latham stated that studies on the possible Meadow Ridge MetroPark old clubhouse to shelter conversion project will be completed by August 2021, and he would share the results of those studies with the Board.

A Board Member inquired about the status of the pond construction project at Rentschler Forest MetroPark, which is currently on hold at Rentschler Forest MetroPark. Mr. Latham responded that there is a problematic sewer line that is under the proposed location for the lake/pond, which would need to be relocated if the pond is dug at that location. According to Mr. Latham, the project will need further study in order to determine its feasibility.

See Mr. Latham's report in the Proceedings Book of the Board.

VI.f. Adoption of Governor Bebb MetroPark Vision Plan

MOTION: To approve and adopt the last version Governor Bebb MetroPark Vision Plan dated July 6, 2021 as presented to the Board by Administrative staff. Further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Mr. Latham explained that MetroParks staff have been through many different iterations of the Governor Bebb Vision Plan, and he reviewed the pre-final draft of the Vision Plan for the park with those in attendance at the Board meeting. Mr. Latham stated that any Vision Plan adopted by the Board provides a guide for decision-making about park enhancements over the next 10+ years. Mr. Latham also said that Vision Plans have been completed for most of the larger MetroParks locations, with more Vision Plans for other smaller parks to come.

Mr. Latham reviewed some of the most popular and unpopular aspects in the first and second drafts of the Vision Plan, including the removal of mountain bike trails, the removal of a RV campground which had been projected for the current meadow. A Board Member asked Mr. Latham to explain the difference was between a mountain bike trail and a hiking trail. Mr. Latham stated that a mountain bike trail was designed with more slopes and hills, which would not make for easy hiking. Lt. Riegler stated that mountain bike trails often need to be monitored and sometimes closed, if there is inclement weather that may cause major trail erosion during wet weather. A Board Member inquired if MetroParks had any active mountain bike trails in the park system. Mr. Latham responded that MetroParks currently did not, but that it might be possible to add a new mountain bike trail in Davidson Woods when that area opened to the public.

A Board Member asked if there was any major public pushback to the third draft of the Vision Plan. Mr. Latham responded that there had not been much criticism of the third draft of the Vision Plan, but there had been some changes to the camping facilities proposed in the third and fourth drafts of the Vision Plan because he explained the current campground at Governor Bebb is outdated and does not have the infrastructure currently available to be a marketable facility. The campground also has not received many reservations over the past three years. Mr. Latham explained that the cost to upgrade the campground would be approximately \$1.5 million. Given all those factors the July 6, 2021 version of the plan proposes tent camping only.

A Board Member commented that the process of developing the Governor Bebb Vision Plan was a good learning experience for MetroParks, and that MetroParks staff should take a hard look where proposed improvements are best served in the future. This Board Member stated that she felt comfortable with the Vision Planning process and adopting the pre-final version of the plan (the version dated July 6, 2021). This Board Member also commented that all Vision Plans are proposed enhancements only, would not guarantee that funding would be available to make all of the proposed improvements as outlined on any Vision Plan.

Another Board Member stated that he was impressed with the focus on education at Governor Bebb MetroPark in the pre-final plan. This Board Member also inquired about the status of construction of the Dry Fork Footbridge at Governor Bebb. Mr. Latham responded that \$350,000 for footbridge and trail system construction will be acquired through grant funds, and \$350,000 in funding will likely come from MetroParks. Mr. Latham mentioned that MetroParks was waiting on approval from the National Park Service regarding the grant before proceeding with any next steps. A Board Member asked what type of bridge would be constructed in that area. Mr. Latham stated that the bridge would be a flat deck bridge, in order to aid with trail maintenance and accessibility requirements.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 56.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that as it represents many hours of stakeholder and staff input, and includes pending improvements, I recommend that the Board approve the plan which will service as a general guide for Governor Bebb MetroPark enhancements until superseded by future Board action. See more details regarding the planning process in the Memo from Park Planner/Project Manager Matt Latham attached. Mr. Latham will be available at the Board Meeting to answer any further questions the Board may have. A Vision Plan is useful to prevent costly misdirection and can serve to foster future grant funding. To provide clear direction to MetroParks staff, specific Board action to adopt the park Vision Plans is required.

VI.g. Resolutions Determining to Proceed with Submitting the Question of a Tax Levy to the Electors

MOTION: To approve and adopt a “Resolution of the Board of Park Commissioners of Butler County Determining to Proceed with Submitting the Question of a Tax Levy to the Electors of Butler County” for a replacement levy of a 0.7 mill existing property tax to be presented to the electors on November 2, 2021 and which upon passage would be first collected in 2023. Further, to instruct the Executive Director to take such action(s) as are necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: A Board Member asked if MetroParks staff were aware of any other issues that will be on the ballot on November 2, 2021. Mr. Granville responded that he did not know of any other county-wide issues, but that MetroParks would not have to pay to open the polls in the fall due to other election matters that would be taking place. Regarding another matter, Mr. Granville noted that per the Board’s request, a list of unfunded projects that could be encumbered in 2021 will be provided for the Board to review at the next Board meeting.

Another Board Member inquired about the amount of construction debt MetroParks currently is carrying. Supervisor of Financial Services, Yamini Patel, stated that MetroParks has a \$2 million bond payment debt that funded improvements, which MetroParks staff are working on getting refinanced.

A Board Member stated that MetroParks must put a specific plan in place about where MetroParks will allocate remaining unencumbered funds for 2021, in order to manage the messaging about why MetroParks needs to ask for funds in a replacement levy. This Board Member stated that she had been initially inclined to ask for a levy renewal, but would be comfortable asking for a levy replacement if MetroParks could account for in at least a general way, how all future funds raised would be spent.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 57.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that as has been previously discussed, state law and the current 6 year levy cycle of the MetroParks provides, at the option of the Board, the opportunity to place the ballot question or renewing or replacing the current levy in the Fall of 2021 or the spring of 2022 in front the voters. Noting that without passage of any ballot issue by November of 2022, 80% of the park system's current operating revenue would then not be available. Since aging infrastructure will increasingly drain the MetroParks' budget, because inflation will reduce the purchasing power of today's dollars, and because as a result of the acceptance of Capital Improvement grants and the improvements made pursuant thereto, operating costs have and will go up. I [he wrote] recommend the replacement levy option for this fall, or if not, to wait until Spring 2022 to put a levy on the county-wide ballot. In order to place anything (a levy issue) before the voters, the Board of Park Commissioner must act and act within the narrow windows of time established by the Ohio Revised Code.

VI.h. Other-Miscellaneous from Board or Administration

None.

VII. – New Business

VII.a. Financial Review-2nd Quarter of 2021

Discussion During the Meeting: Yamini Patel, Supervisor of Financial Services, provided a Financial Review of the 2nd Quarter of 2021. See Ms. Patel's report provided to the Board in its pre-meeting packet.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that the Board has requested standing quarterly reviews regarding finances at the Board Meeting following the end of each quarter. Yamini Patel, Supervisor of Financial Services, has prepared the information about the financial status of the park system and will answer any questions posed to her by members of the Board. Cash flow, revenue and expenditures as measured against annual budget is important to ensure liquidity so that improvement projects, as well as regular operational expenditures, are sufficiently provided for within the present financial year and beyond.

VII.b. Easements for Sewer and Gas Relocation Project at Gilmore MetroPark

MOTION: To approve the easements for the City of Hamilton providing for underground utilities at Gilmore MetroPark as presented to the Board of Park Commissioners by MetroParks Administration, or other easements which the Executive Director deems to be substantially similar and provided however, that the easements conveyed have been determined to be suitable by MetroParks legal counsel. Further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the board in this matter.

Discussion During the Meeting: Mr. Granville explained that the easements for the Sewer and Gas Relocation work at Gilmore MetroPark are needed to prepare for the Miami 2 Miami Trail connector project MetroParks is undertaking with the City of Hamilton. Mr. Granville noted that the City of Hamilton will handle the cost of the sewer and gas relocation project.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 58.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that the granting of the easements will facilitate two worthy objectives. As part Miami to Miami Trail project and as previously committed to in general terms by MetroParks in the Intergovernmental Agreement for the project, the City of Hamilton needs to abandon sewer and natural gas lines which lay under Gilmore wetlands, and to re-route the services that the lines were originally intended to provide. The current lines will never be used, and the work to take them out of service will prevent possible future negative environmental impacts from accidental leaks. Granting of easements is a function which is reserved for the Board of Park Commissioners alone, he noted.

VII.c. Salary Survey Recommendations

MOTION: To approve and adopt the recommendations made by the Supervisor of Workplace Talent Management Jaime Kimbrough dated July 6, 2021 which have been presented to the Board pursuant to her recommendations. Further, to instruct the Executive Director to take such action(s) as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Ms. Kimbrough noted that the salary survey was conducted for two reasons. The first reason was to ensure that MetroParks salaries are competitive to help with staff recruitment and retention. The second reason the salary survey was conducted was to evaluate the salary range for the Executive Director, as a new Executive Director will need to be recruited and hired before the end of 2021. Ms. Kimbrough explained the salary survey she conducted through information gathered through OPRA and Salary.com resulted in several salary recommendations. Ms. Kimbrough stated that based on the results of the survey, MetroParks should add one additional salary paygrade, and adjust salary ranges for a few other positions in order to fall in line with the minimum average ranges.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 59.21

Vote:

Mr. Nelson - aye

Ms. Trokhan - aye

Mr. Amend – absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that as necessary to attract high quality candidates and retain talented and experienced staff members, periodic market-based review of organization compensation ranges is required. Numerous compensation surveys were consulted, and no extremes were incorporated into Ms. Kimbrough's recommendations. Therefore, I support her conclusions and recommended their adoption. Ms. Kimbrough will be present at the meeting to answer any questions regarding his matter posed to her by the members of the Board. Only the Board has the authority to establish and approve general rates of compensation and/or benefits he concluded.

VII.d. Final Executive Search Plan, etc.

MOTION: To approve and adopt the recommendations of Jaime Kimbrough, Supervisor of Workplace Talent Management as presented to the Board in respect to the Executive Search Plan, but specifically noting that the Board has not taken action to create a search committee (although Ms. Kimbrough may do so as part of her efforts to select a final list of candidates for Board review). Further, to instruct the Executive Director and/or the Supervisor of Workplace Talent Management to take such action(s) as he/she deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Ms. Kimbrough stated that a revised position description for the Executive Director, posting notice, and the new position description for the Executive Advisor were included in the Board's pre-meeting packet. Ms. Kimbrough also reviewed the proposed procedure for selecting an Executive Search Committee, which will involve one Board Member, MetroParks staff, and community members.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 60.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that see the attached materials provided by the Supervisor of Workplace Talent Management, Jaime Kimbrough. Ms. Kimbrough will attend the Board Meeting where she will answer any questions posed to her by the members of the Board regarding her recommendations in this matter. Since the Board has only one direct report (the Executive Director), it must be pleased with the methods and processes used to select the best leadership candidates available he concluded.

VII.e. Final Revised Angst Property Acquisition Documents and Lease

MOTION: To approve final revisions to the Amended Purchase and Sale Agreement for the two Angst parcels, a short-term lease for the large Angst parcel, etc. all as presented by the MetroParks Administration. Further, to instruct the Executive Director to take such actions(s) as he deems necessary to implement the intent of the Board in this matter.

Discussion During the Meeting: Mr. Granville noted that here had been no new developments about the purchase of the Angst Property from the previous month. Mr. Granville said that the maintenance fund for the property will be held at the Middletown Community Foundation. A Board Member inquired if fencing would need to be installed at the property. Mr. Latham responded that no additional fencing would be necessary. Mr. Granville stated that \$363,000 of Clean Ohio Grant funding will be used to purchase the property with the local match being provided by Three Valley Conservation Trust in the form of a discount off the appraised price.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 61.21

Vote:

- Mr. Nelson - Aye
- Ms. Trokhan - Aye
- Mr. Amend – Absent

The presiding officer declared the motion carried unanimously.

In written information about this agenda item that had been prepared and provided to the Board in the current pre-meeting packet, Mr. Granville wrote that since there have been no changes since last month's discussions with the Board of Park Commissioners with the conditions of closing, funding and land use, etc. he recommended that the Board approve the final documents presented which have pending MetroParks Board approval before they are signed by the MetroParks Executive Director, and have already been approved and executed by Three Valley Conservation Trust. All documents presented have been generated or vetted by MetroParks Counsel. Assuming that no last-minute problems arise at the state, grant funds will arrive, and closing will occur on August 31, 2021. With some additional luck MetroParks will hold at least a sneak peek public opening event at this Wayne Township property in October. As documents enabling the purchase of real estate, only the Board is empowered to approve them he concluded.

VIII. Executive Session

MOTION: To enter Executive Session at 10:27 a.m.

Mr. Nelson called for a roll call vote, seconded by Ms. Trokhan, for the purpose of discussions involving:

- a. Land Acquisition/Purchase and/or Sale of Real Property
- b. Personnel Matters – Employment, Compensation and/or Promotion of a Public Employee
- c. Pending Litigation

Motion No. 62.21

Vote:

- Mr. Nelson - Aye
- Ms. Trokhan - Aye
- Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

The Board returned to regular session at 11:23 a.m.

IX. - Actions Relative to Executive Session

No Board action was taken in this section of the agenda other than adjournment which follows.

X. - Adjournment

MOTION: To adjourn the meeting at 11:24 a.m.

Ms. Trokhan moved, seconded by Mr. Nelson.

Motion No. 63.21

Vote:

Mr. Nelson - Aye

Ms. Trokhan - Aye

Mr. Amend - Absent

The presiding officer declared the motion carried unanimously.

Adoption: The above minutes are a true and accurate record of the meeting as adopted by the Board of Park Commissioners, MetroParks of Butler County.

Approved:

Attest:

Presiding Officer of the Board

Executive Director/Secretary

Date

Title

Unless rescheduled or relocated, the next regular business meeting of the Board of Park Commissioners is scheduled for August 19, 2021, at 8:30 a.m.