



## VOA ATHLETIC FIELD COMPLEX Tournament Request

*Thank you for your interest in the use of the VOA Athletic Field Complex. Please submit to: MetroParks of Butler County, 2051 Timberman Road, Hamilton, OH 45013, email: [info@yourmetroparks.net](mailto:info@yourmetroparks.net), or fax: 513-867-5954.*

Is this a new or repeat event? <input type="checkbox"/> NEW <input type="checkbox"/> REPEAT			Event Name:			
Event Dates:			Event Times:			
Organization Name:			Representative:			
Address, City, State, Zip:						
Phone #1:			Phone #2:			
Fax #:			E-mail:			
Specific Sport Involved:		# of Teams:		# of Games:		
Age Group(s) Involved:		Estimated # of participants:		Estimated # of spectators:		
All tournament organizers and teams utilizing the VOA Athletic Complex that need overnight lodging for an event held at the Complex shall select overnight accommodations within Butler County. Will event participants, organizers, spectators, volunteers, etc. require commercial overnight (hotel/motel/B&B) accommodations? Please explain.						
Will <i>participants</i> be charged a fee? <input type="checkbox"/> YES <input type="checkbox"/> NO		Fee Amount (s): \$		Where collected?		
Will <i>spectators</i> be charged a fee? <input type="checkbox"/> YES <input type="checkbox"/> NO		Fee Amount (s): \$		Where collected?		
Field Requirements:						
# of Fields	Field Dimensions			Field Type		Additional Info.
	11 v 11	9 v 9	7 v 7	Synthetic	Natural	
Will you require set-up time on any of the playing fields? Please explain.						
What date and time would you need to start and complete your event set-up? Please explain.						
When would tear down of your event be completed? Please explain.						



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Will your event require overnight security? Please explain.

MetroParks is the sole provider of Athletic Complex beverages and concessions. Are you requesting MetroParks to provide concessions? Please explain.

Will there be vendors for your event? If yes, a list of proposed vendors and a description of items or services offered for sale must be submitted with this request. Any sales or solicitation in the park require special advance approval from MetroParks. Please explain and provide proposed sites for vendors.

Will utility vehicles (ATV, APC, golf carts, gators, etc.) be needed by your event personnel? If yes, please describe and provide the number required. Note: utility vehicles are prohibited in the breezeway of the UC Health-West Chester Hospital Fieldhouse and other restricted park areas.

Will you bring your own signage? If so, please indicate size, type, desired location of sign, banners, etc. and when they will be set up and removed. Provide description or photo or text and commercial logos to be displayed.

Are you sponsored by a provider of Human Health Care Services? If so, what is the name of the provider and how will this information be displayed on site? Please explain.

Will you bring tents, tables and/or chairs? If so, please indicate size, type, desired use, location and when they will be set up and removed.

***I have reviewed and understand the terms and conditions set forth in the Voice of America MetroPark Athletic Field Complex Fees and Policies document (attached to this request form). The event License Agreement and MetroParks General Park Rules and Regulations will govern the use of the VOA Athletic Complex facilities should I and/or my organization receive a license to use them. I certify that to the best of my knowledge and belief that the above information is accurate and complete. I agree to promptly inform MetroParks should my/our organization's plans change.***

**Authorized Representative's Signature:**

**Date:**