

# Field Trip Scheduling & Payment Information

**MetroParks of Butler County offers unique, engaging, educational field trips that satisfy grade-specific Ohio learning standards for your students.**

## SCHEDULING

Field trips must be scheduled at least 30 days in advance by contacting MetroParks at (513) 867-5835 or [programs@yourmetroparks.net](mailto:programs@yourmetroparks.net). A program contract and a nonrefundable \$50 deposit per field trip must be returned within two weeks to hold your dates(s). All deposits are credited toward the total cost of the field trip. Schedules are not finalized until the contract is signed by both parties and the nonrefundable deposit is paid.

## PAYMENT & CANCELLATION

Program fees are charged per participant and vary depending on the duration of the field trip. There is no charge for teachers and aides. Up to six more adult chaperones per field trip are free of charge, but additional adults pay the student rate. Field trips with less than 25 students will be charged for 25 students.

After your program, an invoice for the remaining balance will be sent, and payment can be processed via check or credit card. No payment will be accepted at the program location.

MetroParks of Butler County reserves the right to cancel any program due to safety concerns or circumstances beyond MetroParks' control. If MetroParks initiates the cancellation, the deposit will be refunded. Groups canceling a trip after the contract is signed and the deposit paid will not be refunded the deposit.

## SCHOLARSHIPS & FINANCIAL ASSISTANCE

Thanks to the **Friends of Chrisholm**, financial assistance is available to Butler County public schools for costs associated with field trips to Chrisholm MetroPark. Scholarships cover the cost of transportation/busing for students. Ask for details when scheduling your group.