



## Daily Use Policy for Non-Tournament Play Rentschler Forest, Line Hill, and Voice of America

MetroParks of Butler County ("MetroParks") is committed to providing a clean, well-maintained, and safe playing environment at the most affordable cost for Organizers ("Licensee"), coaches & players. This policy will establish specific guidelines that will be used to evaluate the feasibility of and the issuance of licenses for athletic play on natural grass turf & synthetic turf fields ("Fields").

### General Information:

- The multi-use fields, which consists of five (5) natural turf fields at Rentschler Forest, three (3) natural turf fields at the Line Hill, five (5) natural turf fields and two (2) synthetic fields with lights at Voice of America are reservable for practice. Rentals may not exceed six (6) consecutive hours per field, per day. Unscheduled and/or unauthorized use of the Fields is **NOT PERMITTED**.
- The turf growing season is extremely limited, therefore, the fields are open during the timelines listed below:

Monday on the week of April 15 <sup>th</sup> - June 30 <sup>th</sup>	Natural Grass Practice Fields at Voice of America and Rentschler Forest
Monday on the week of April 15 <sup>th</sup> – First Friday in June	Natural Grass Fields at Line Hill
Monday on the week of August 15 <sup>th</sup> -October 31 <sup>st</sup>	Natural Grass Fields at Rentschler Forest and Line Hill
Year Round	Synthetic Fields at Voice of America
- Licensed field use for natural grass fields is Sunday – Saturday 8:00am – dusk or no later than 9:00pm. Exceptions for play outside of the established timelines must be specifically approved by MetroParks. Lights are only available on synthetic fields. No natural grass fields have lighting.
- Synthetic turf fields are open year-round. Licensed field use for these fields is Sunday – Saturday 8:00am – 11:00pm. Exceptions for play outside of the established timelines must be specifically approved by MetroParks. Field lighting will be charged hourly for any field reservation past 6pm.
- A minimum of a two-hour block will be required for all reservations. Reservation blocks include all set-ups, warm-ups, and take-downs.
- Field use rental is by full field units only. Each unit will include two goals set within the appropriate area of the goal box.
- Goals are not to be moved by Licensee. Exceptions must be specifically approved by MetroParks. Failure to comply with this rule will incur additional costs as determined by MetroParks.
- No more than two teams or the equivalent may use a field at one time within each reservation. A maximum of 23 players per team, 46 players per field. Subletting or additional players on the field during a rental period is prohibited.
- Any equipment brought onto the fields (pop up goals, cones, corner flags, etc.) must be removed at the end of scheduled use time or will result in fine per field per occurrence.

### Field Use Request:

- MetroParks will review and approve requests on a first-come, first-serve basis.
- MetroParks staff will review the request and notify the Licensee of approval or denial. MetroParks reserves the right to deny any field use requests.
- Field use requests must be submitted online via the online portal.
- Throughout the approval process and through the completion of the activity the Licensee shall communicate any additions, changes, etc. in original plan to MetroParks immediately so necessary modifications and arrangements can be considered.
- MetroParks staff reserves the right to move scheduled play to fields other than those first assigned to protect field quality and accommodate the needs of all visitors/users.

### **Extra Goal Policy at Rentschler Forest:**

- There may be instances where there are extra goals on the fields at Rentschler Forest. Any organization that utilizes the Rentschler Forest Soccer Complex must return goals and sandbags to the designated areas, off the main playing surface. Minors may not move or assist in moving goals at any time. Sandbags are to be removed from goals only for the purpose of moving goals and then returned immediately to the proper location on the goals to prevent tipping.
- Leaving goals, stakes, and sandbags in the middle or randomly on the fields results in tipping hazards, damage to the grass, and potential damage to equipment from hitting stakes and sandbags left where they shouldn't be.
- Failure to return the goals and sandbags to the designated location will result in an occurrence. An occurrence is defined as: any instance of leaving an extra goal on a field or without sandbags. Each instance of leaving an extra goal on a field or without sandbags would qualify as one occurrence (3 goals left on a field and 2 without sandbags would result in 5 occurrences).
- If MetroParks feels that the Extra Goals Policy at Rentschler Forest is not being respected, they may decide to remove all extra goals from the fields at Rentschler Forest.

### **Reservation Requirements:**

- Field use requests will only be issued when the following are complete:
  - a. Conditional approval has been given by MetroParks.
  - b. A signed copy of Daily Use Policy and Fees for Non-Tournament Play is submitted by Licensee.
  - c. The required Certificate of Insurance has been received by MetroParks.
- The Licensee shall provide MetroParks prior to execution of the Field License Agreement a minimum of \$2,000,000 of comprehensive general liability insurance per occurrence or any combination of a comprehensive general liability and/or an umbrella policy totaling \$2,000,000 insurance per occurrence, naming the Licensee as the insured and MetroParks as an additional insured, to fully and adequately protect against claims arising from the use of the park premises. Additional Insured should be indicated as follows:

MetroParks of Butler County  
2051 Timberman Road  
Hamilton, Ohio 45013

- Only the Licensee whose name is on the Field License Agreement or other person duly authorized by the Licensee can submit changes to the reservation. Changes must be submitted online via the reservation portal and if agreeable to MetroParks, additional fees or refunds will be calculated.
- Licensee agrees to complete and cause each participant in the event or activity permitted by this agreement to sign a general Participant Waiver of Responsibility Form naming MetroParks of Butler County. Licensee agrees that providing a general Participant Waiver of Responsibility for MetroParks of Butler County will release all appointed officials, employees, and volunteers from all claims resulting from any injuries or other outcomes sustained while participating in the activity outlined in this agreement. Licensee also agrees that by completing and signing a general Participant Waiver of Responsibility Form that MetroParks of Butler County, its elected, and appointed officials, employees, and volunteers are released from all claims resulting from the termination, suspension, delay, or closure of the permitted area(s) for any reason. If a Licensee is unable to provide a general Participant Waiver of Responsibility Form or does not have one for use, then a standard MetroParks of Butler County Participant Waiver of Responsibility Form will be provided upon request.
- Licensees are prohibited from driving off-road vehicles and equipment within the park. Motor vehicles shall not be driven off designated park roadways.
- It is the responsibility of the Licensee that all people in attendance at any event or activity under their control shall always comply with MetroParks Rules and Regulations and Field License Agreement. See MetroParks website at [www.YourMetroParks.net/rules](http://www.YourMetroParks.net/rules) for specific information on MetroParks Rules and Regulations.
- Licensee acknowledges that he/she/they are aware the park facility may be rendered unusable or otherwise unavailable due to circumstances beyond anyone's control, including but not limited to flooding, fire, natural disaster, other acts of God, criminal acts, or acts of war or terrorism. MetroParks shall not be liable for Licensee's consequential damages, including but not limited to, other costs incurred in connection with Licensee's event, lost profits, and lost business opportunities.

### **Statusfy Line for Field Closures**

- MetroPark reserves the right to close any area of the park for the reasons of public safety and/or to prevent damage to park property. In the case of inclement weather, MetroParks will use the following criteria for closing any practice field(s): Standing water, saturated fields, and any unsafe playing conditions, or otherwise directed to cease play by a MetroParks staff member due to public safety concerns. If inclement weather occurs during a rental period, teams must use their own best judgement to continue or cancel during that rental period. Any Licensee that uses fields that have been deemed closed by MetroParks will be fined a \$500 fee per field. Field(s) will be assessed for damages beyond normal wear & tear and will be subject to restitution if needed.
- Notice of field closures due to inclement weather will take place no later than 3:00p.m. on weekdays and 8:00a.m. on Saturdays, Sundays, and legal holidays. The Licensee will be able to check field statuses by utilizing the Statusfy Line maintained by MetroParks. **Please ensure that you are not checking field statuses prior to 3pm on weekdays and 8am on Saturdays, Sundays, and legal holidays as field status might not have been assessed and updated yet in accordance with the Daily Use Policy.**
- MetroParks has established a notification service that allows you to access the field status for Voice of America, Line Hill, and Rentschler Forest. The notification service can be accessed by downloading the Statusfy App, viewing the website at <https://statusfy.com/5135134480> , or calling 513-513-4480. Users can also enable status update notifications by text or email.
- **The Licensee is responsible for determining who should receive Statusfy information. If this information is shared with all parties—including organizers, coaches, staff, volunteers, spectators, or participants—and field conditions are not respected, whether intentionally or unintentionally, the Licensee will be held accountable for any resulting damages. This may include a fine of \$500 per affected field. Additionally, fields will be inspected for damage beyond normal wear and tear, and the Licensee will be responsible for restitution if necessary.**

### **Cancellation of Field Use**

- MetroParks reserves the right to cancel any event or activity and retain any deposits and fees paid if the licensee knowingly makes a false statement of material fact, has knowingly omitted to state a material fact in the licensee application packet, submits incomplete or inaccurate information, fails to submit information in a timely manner, or fails to comply with the Field License Agreement to meet the fulfillment of licensee's requirements herein.
- MetroParks also reserves the right to recover damages/losses from those who have intentionally misled or failed to inform MetroParks in a timely manner of changes in schedules, activities or in expected number of attendees which leads to damages or loss on the part of MetroParks and/or other park users.
- Fees are not refunded for reserved time(s) not used outside of the circumstances and policies herein. Cancellation of a reservation is subject to the following conditions and fees:
  - a. Cancellation of Licensed use must be done online via the online reservation system.
  - b. Cancellation by Licensee made less than a week of the scheduled field use will not receive a refund.
  - c. Cancellations by MetroParks due to weather/field conditions will receive a full refund for all reservations impacted by the field closure.

### **Legal Compliance**

- Licensee agrees to follow and adhere to all local, state, and federal laws applicable to the licensed use of the MetroParks facilities and the activities emanating there from including but not limited to health, worker's compensation, discrimination, licensing laws, MetroParks Rules and Regulations, and MetroParks Daily Use Fees and Policy for Non-Tournament Play.

## **Daily Use Fees & Information**

<b>Use Options</b>	<b>Fees (per field per hour*)</b>	<b>Availability</b>
<b>Synthetic Fields- Voice of America</b>	\$70	Open year round
<b>Natural Turf Practice Fields- Voice of America</b>	\$30	Monday the week of April 15 <sup>th</sup> - June 30 <sup>th</sup>
<b>Natural Turf Fields- Line Hill</b>	\$40	Monday on the week of April 15 <sup>th</sup> – First Friday in June & Monday on the week of August 15 <sup>th</sup> -October 31 <sup>st</sup>
<b>Natural Turf Fields- Rentschler Forest</b>	\$40	Monday on the week of April 15 <sup>th</sup> - June 30 <sup>th</sup> & Monday on the week of August 15 <sup>th</sup> -October 31 <sup>st</sup>

\*minimum of two hours required for each reservation

### **Additional Fees:**

- Field lighting is available only on the Synthetic Fields at Voice of America. Lighting fees are \$35 per hour and will be automatically charged to any reservation that falls after 6pm.
- Any equipment brought onto the fields (pop up goals, cones, corner flags, etc.) must be removed at the end of scheduled use time or will result in a \$50 fine per field.
- Goals that are staked down are NOT to be moved. Moving a goal that is staked down will result in a \$250 fine.
- Any Licensee that uses fields that have been deemed closed by MetroParks will be fined a \$500 fee per field. Field(s) will be assessed for damages beyond normal wear & tear and will be subject to restitution if needed.

### **Extra Goal Policy at Rentschler Forest:**

- In accordance with the Extra Goal Policy at Rentschler Forest, failure to return goals and sandbags to the designated location will result in a \$50 fine per occurrence. An occurrence is defined as: any instance of leaving an extra goal on a field or without sandbags. Each instance of leaving an extra goal on a field or without sandbags would qualify as one occurrence (3 goals left on a field and 2 without sandbags would result in 5 occurrences).
- number of goals or sandbags not being removed or returned to their designated location in a single day (3 goals left out in a single day is 1 occurrence; the fine will be applied for each of the 3 goals).
- If MetroParks feels that the extra goals policy at Rentschler Forest is not being respected, they may decide to removal all extra goals from the fields.