



Request for Special Permission or Waiver of a MetroParks Rule or Regulation*

Please Type or Print

NOTE: PERMIT MAY REQUIRE 30 OR MORE DAYS TO PROCESS.

* The complete MetroParks of Butler County Rules and Regulations can be found on our website at www.yourmetroparks.net
A waiver or permit may be requested for only those rules or regulations which state that an exemption or special permission is possible.

Name of person requesting waiver or permit: _____

Name of organization (if any) needing waiver or permit: _____

Name of MetroPark location: _____ Specific area within the park: _____

In general terms, describe the type of activity related to your request: _____

Requested Start Date of Waiver/Permit: _____ End Date: _____ Beginning/Ending Time: _____

Will a fee or donation be requested? ____ Yes ____ No Fee Amount _____ Donation Amount _____

On-Site Contact Information for Activity

Name (if different from above): _____

Address: _____

Daytime phone number: _____ Cell phone number: _____

Email Address: _____ Fax: _____

Specific MetroParks Rule or Regulation #: _____

Is this request in conjunction with a Special Event Contract already issued? ____ Yes ____ No If so, give title and dates of event: _____

Name of MetroParks Staff Member Contact, if any: _____

Please describe the type of activity in detail. _____

To the best of my knowledge, the above information is true and accurate.

Requestor Signature _____ Date _____

For Office Use Only

Reviewed by: _____ Comments: _____
Initials/Date

Reviewed by: _____ Comments: _____
Initials/Date

Board of Park Commissioners Approval: _____ Date _____

Approval Disapproval (see comments above)

Signed: _____ Date: _____
Executive Director or Designee, MetroParks of Butler County